

Policy Statement

Individuals who are sixty years of age or older and who have resided in the State of Ohio for at least one year, may enroll in college courses (both credit and non-credit) tuition-free on a space available basis. Space available means classroom seats unoccupied by regularly enrolled students one day prior to the beginning of each term, or part of term.

Policy Details

1. Senior citizens may elect to take a course for a grade or for no grade. Those who do not take the course for a grade must elect to audit the class prior to the deadline as defined by the college in the Degree Audit Policy.
2. Terra State Community College (TSCC) agrees to waive the tuition for eligible students. Senior citizens pay only the general and lab fees, the cost of books and supplies, and any other special fees as they apply to the specific class.
3. The College may exempt classes from this policy for which special courses or training prerequisites or co-requisites apply.
4. The College may cancel classes in which the number of participating regular students is insufficient to cover the college's related expenses.
5. Eligible senior citizens may select from two types of coursework, credit and non-credit (see Procedures).

Procedures

1. For Senior Citizens enrolling in credit course work:
 - The student applies to the College by going to https://www.terra.edu/apply_aid/how_to_apply/index.php.
 - The student contacts TSCC at advising@terra.edu with a request to take course(s) through the Senior Citizen Education Plan Policy, and is assigned an advisor.
 - The student decides on a course or courses of interest.
 - The student will complete The Senior Citizen Registration form and return to their assigned advisor. Credit or Audit must be selected on the form for each class.
 - The Advisor will meet with Student Records and confirm the following:
 - The course/courses has/have not been cancelled.
 - There is space available in the requested course(s).
 - Notification of registration will be sent by email from Student Records to the student, advisor, and Cashiers.
 - For a complete list of available credit courses, please see [Class Schedule \(terra.edu\)](#)
2. For Senior Citizens enrolling in non-credit course work:
 - The student contacts the Kern Center for Community and Industrial Development at learn@terra.edu
 - The student will complete The Senior Citizen Registration form and return to the Kern Center.
 - For a complete list of available non-credit courses, please see [Lifelong Learning \(terra.edu\)](#)

Resources

Documentation

Senior Citizen Registration Form – Community Site > Records > Forms - Fillable

Definitions

Term Definition

<i>Senior Citizen</i>	Students who are a minimum 60 years of age at the start of the term
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Approval History

<i>Date</i>	<i>Policy/Procedure or Entire Document</i>	<i>Notes (Types of Actions)</i>	<i>**Approved by</i>
8/1/1970	Policy	Issued	CASA
1/21/2004	Policy	Revised	CASA
9/19/2018	Policy	Revised	CASA
3/31/2023	Entire Document	Converted to new form	Registrar
4/21/2023	Policy	CASA Approval with Edits	Cory Stine, CASA Co-Chair

**Full name of CASA Committee Chair, signatory, or designee

Effective Date: 4/21/2023

Next Review Date: 3/30/2026