

Policy Statement

Due to safety and liability issues, Terra State Community College does not allow children in classrooms, laboratories, workplaces, etc., except in limited circumstances. Children must, at all times, remain under the supervision of a caregiver. The supervisor(s), instructor(s), and other designated campus officials may use their discretion concerning various spaces under their purview and may make the best decision allowing children in those spaces.

Policy Details

Terra State Community College values family, work, and life balance. The College encourages families to participate in college-sponsored family activities and attend on-campus community events such as concerts, sports competitions, art exhibits, camps, etc. First, however, Terra State Community College is an educational and work environment. Although the College recognizes that students may have family responsibilities that sometimes impact their class schedule, Terra State Community College does not encourage students to bring children with them to campus.

To protect the safety of young visitors and to avoid disruptive behavior, children accompanying employees, students, or visitors of Terra State Community College must be under the constant supervision of a responsible adult while on Terra State Community College property or on the site of an approved off-campus class or other Terra State Community College event. Employees of the College have assigned duties and cannot take supervisory responsibility for any unattended children of employees, students, or visitors. Children should not be left alone in any College facility at any time.

Procedures

While the College seeks to provide an environment open to family issues, it also takes the position that minor children should not be brought into offices, classrooms, and other instructional and student support areas in the place of not having a regular childcare provider.

In rare instances, extenuating circumstances may arise when students wish to bring minor children with them to campus. On such occasions, with the instructor's advance permission, children may be brought into the classroom. Still, they must remain under the student's direct supervision and are not be permitted to disrupt the learning environment. Appropriately, supervised minor children are welcome on campus to attend specified cultural or sporting events.

Finally, since students are responsible for the behavior of any accompanying minor children on campus, students may be subject to disciplinary actions according to the Code of Student Conduct for any disruptive or destructive behavior by the children.

Department chairpersons, program directors, and classroom instructors will be responsible for implementing the above policy.

The College fully recognizes that circumstances may arise that could necessitate an exception to this policy. When such situations occur, the employee and his/her supervisor will develop a plan that will accommodate the situation with as little disruption as possible. Similarly, the College does not permit the frequent or extended presence of friends or family members of College employees or off duty employees

in the workplace. This policy is not intended to prohibit or prevent family members' and friends' presence on campus to attend classes, cultural events, or sporting events, or other authorized use of campus facilities.

Resources

Documentation

Definitions

Term Definition

Approval History

<i>Date</i>	Policy/Procedure or Entire Document	Notes (Types of Actions)	**Approved by
2/18/2021	Policy/Procedure	Issued	CASA
5/10/2023	Entire Document	Transferred to new policy template – no revisions	William Taylor, VPAA

**Full name of CASA Committee Chair, signatory, or designee

Effective Date: 2/19/2021

Next Review Date: 5/31/2026