

INSTITUTIONAL ARTICULATION AGREEMENT
BETWEEN
UNIVERSITY OF CINCINNATI
AND
TERRA STATE COMMUNITY COLLEGE

The University of Cincinnati and Terra State Community College recognize the need to facilitate the transfer of students from Terra State Community College to the University of Cincinnati to pursue and achieve their educational goals.

University of Cincinnati (Cincinnati, OH) serves the people of Ohio, the nation, and the world as a premier, public, urban research university, dedicated to undergraduate, graduate, and professional education, experience-based learning, and research. The University is committed to excellence and diversity in our students, faculty, staff, and all of our activities. The University provides an inclusive environment where innovation and freedom of intellectual inquiry flourish. Through scholarship, service, partnerships, and leadership, the University of Cincinnati creates opportunity, develops educated and engaged citizens, enhances the economy and enriches our university, city, state and global opportunity. The University of Cincinnati is accredited by the Higher Learning Commission; Member-North Central Association (30 N. LaSalle Street – Suite 2400, Chicago, Illinois 60602-2504, (312) 263-0456 or (800) 621-7440).

Terra State Community College (Fremont, OH) located at 2830 Napoleon Road, Fremont, Ohio, is a two-year, accredited, state community college, established pursuant to Section 3358 of the Ohio Revised Code. Terra State has a long history of service to the community and providing students with an education that is both accessible and affordable.

Terra State Community College is regionally accredited by the Higher Learning Commission of the North Central Association of Colleges and Schools.

In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, we do hereby enter into the following institutional articulation agreement, in accordance with the guidelines and recommendations of the Ohio Articulation and Transfer Policy (HB 95).

1. The University of Cincinnati and Terra State Community College shall adhere to the Ohio Articulation and Transfer Policy (HB 95).
2. Transfer students shall be subject to the catalog in force at the time of their admission to the receiving institution and to any revisions that occur after its publication and prior to their enrollment. Once admitted, transfer students shall be subject to the same regulations governing applicability of catalog requirements (including, but not limited to major, GPA, graduation, and/or residency requirements, policies, procedures, and standards) as native students. Furthermore, transfer students shall be accorded the same class standing and other privileges as native students on the basis of the number of credits earned.
3. Recognizing the system of preparation afforded by the completion of an Associate of Arts and Associate of Science (AA/AS) degree, and in accordance with the Ohio Articulation and Transfer policy, University of Cincinnati will guarantee admission to the college/university and afford junior standing to all students

who have earned an AA/AS degree from Terra State Community College, provided their grade point average is at least 2.0 for all previous college-level courses.

University of Cincinnati and Terra State Community College will work together to maximize the acceptance and application of transfer credit by creating program to program articulation agreements for AA / AS graduates from Terra State Community College. This includes application of general education requirements.

4. Recognizing the system of preparation afforded by the completion of an Associate of Applied Science (AAS) degree, the University of Cincinnati will guarantee admission to the university to all students who have earned an AAS degree from Terra State Community College, provided their grade point average is at least 2.0 for all previous college-level courses.

University of Cincinnati and Terra State Community College will work together to maximize the acceptance and application of transfer credit by creating program to program articulation agreements for AAS graduates from Terra State Community College. This includes application of general education requirements.

5. Students so admitted will be considered for admission to selective programs (majors, minors, or fields of concentration) with the same guidelines that are applied to native University of Cincinnati students. Students are responsible for understanding and adhering to the selective admission requirements, according to catalog requirements, at the University of Cincinnati.
6. Students who have not completed their AA/AS/AAS degree, or who have earned a cumulative grade point average below 2.0, or those who have been dismissed previously from another institution will be considered for admission according to the admissions policy and standards of the University of Cincinnati, according to catalog requirements.
7. Under this agreement, students of Terra State Community College will be encouraged to complete their AA/AS/AAS degree before transferring to the University of Cincinnati.

Should a Terra State Community College student transfer to the University of Cincinnati prior to completion of an AA/AS/AAS degree, Terra State Community College shall provide the opportunity for students to subsequently complete the AA/AS/AAS degree in absentia using University of Cincinnati course credit. With student authorization, the University of Cincinnati agrees to supply information to Terra State Community College in order to facilitate this reverse transfer credit.

In this interest, all course work completed at the University of Cincinnati will be accepted and applied to AA/AS/AAS degree requirements at Terra State Community College consistent with the criteria used for native Terra State Community College students. The same course may also apply toward baccalaureate degree requirements at the University of Cincinnati.

8. Terra State Community College and the University of Cincinnati will work together to maximize the acceptance and application of transfer credit. Program specific Advising Guides supporting this institutional agreement will outline selective admission requirements, course equivalencies, and other information affecting students who enroll in a particular academic program. These supplemental programmatic Advising Guides must be consistent with the tenets of this overarching institutional agreement. Students transferring credit outside of programmatic Advising Guides will have the application of transfer credit done on a course-by-course basis by the University of Cincinnati. Ultimately,

the acceptance and application of transfer credit is the decision of the University of Cincinnati.

9. The University of Cincinnati will provide Terra State Community College with course equivalent information regarding Terra State Community College courses and their University of Cincinnati equivalents. The University of Cincinnati will maintain current course equivalency data in Transfer Evaluation System (TES) and Transferology.
10. Due to curriculum structures and the variability in student enrollment patterns, the University of Cincinnati cannot guarantee that students who transfer under the provision of this agreement will complete all the requirements to graduate from the University of Cincinnati within two years or by earning an additional 60 semester hours (90 quarter hours) at the University of Cincinnati.
11. The University of Cincinnati will report the number of transfer students from Terra State Community College for the previous academic year, upon request.
12. All collegiate level courses completed at Terra State Community College with a "D-" or better grade will be accepted for students who transfer with or without an earned AA/AS/AAS degree. These credits shall be accepted toward the student's class standing and shall be articulated to specific University of Cincinnati courses whenever possible.

It should be noted that the student may be required to retake any course in which s/he received a grade of "C or D" where there is a higher minimum grade required for all native University of Cincinnati students pursuing the same academic program. The application of this rule shall be the same for both native University of Cincinnati students and Terra State Community College transfer students.

13. Federal regulations mandate that financial aid can be disbursed to a student by only one institution during any given term. Financial aid eligibility through Terra State Community College ends when the student completes their Terra State Community College degree and commences working upon a degree program at the University of Cincinnati. Financial aid consortium agreements will be available to students pursuing a bachelor degree at the University of Cincinnati and exercised where permissible, with the University of Cincinnati, serving as the home institution.

Contact: Jessica McCarthy, Dean, Enrollment Services
Terra State Community College
2830 Napoleon Road
Jmccarthy01@terra.edu and 419-559-2326

The University of Cincinnati will also designate individual(s) responsible for aspects of the financial aid consortium.

Contact: Randy Ulses, Director, Scholarships & Enrollment
University of Cincinnati
2618 McMicken Circle, Cincinnati, OH 45221
ulsesrj@ucmail.uc.edu - 513-556-3511

14. The VPAA/CAO at Terra State Community College will designate an official(s) who will be responsible for all aspects of the articulation program at Terra State Community College.

Contact: William H. Taylor, VPAA/CAO
Terra State Community College
2830 Napoleon Road, Fremont, OH 43420
wtaylor@terra.edu
419-559-2266

The University of Cincinnati will also designate individual(s) responsible for all aspects of this institutional agreement.

Contact: Rachel Fulton, Sr Transfer & Articulation Specialist, College Credit Services
University of Cincinnati
120 University Pavilion, P.O. Box 210202, Cincinnati, OH 45221
credeval@uc.edu

15. Both parties are to communicate the conditions of this institutional articulation agreement, in accordance with federal, state, and local laws, to their respective external and internal constituencies.

Terra State Community College will appropriately include this agreement in any listing of articulation and transfer agreements and will communicate this information through a web portal designed to disseminate transfer information to students, staff, and faculty. Other methods of communication, when appropriate, might include and are not limited to inclusion in the college catalog, program specific materials, and graduate mailings.

The University of Cincinnati will appropriately include this agreement in any listing of articulation and transfer agreements and will communicate this information, and afford the appropriate training when necessary, to staff and faculty to support the Terra State Community College transfer student.

16. Terra State Community College is hereby granted a limited, non-exclusive, non-transferable license to use the University of Cincinnati name, tradenames, trademarks, and logos during the term of this Agreement **for the sole purpose of promoting this Agreement and the University of Cincinnati programs in accordance with this Agreement.**

The University of Cincinnati is hereby granted a limited, non-exclusive, non-transferable license to use Terra State Community College's name, tradenames, trademarks, and logos during the term of this Agreement **for the sole purpose of marketing to the Terra State Community College student population about this Agreement and the University of Cincinnati's programs in accordance with this Agreement.**

Upon termination of this Agreement, the limited licenses set forth in this section will immediately terminate and each party shall (i) cease all such aforementioned use; and (ii) discard, destroy or delete any printed and electronic materials containing the name, tradename, trademark, or logo of the other party. Neither party shall use the name, tradename, logo, or trademark of the other party in any way that would cause confusion in the public mind as to the relationship between the parties, and, except for the limited license set forth in this section, neither party shall by virtue of this Agreement gain any right, title, or interest in any name, tradename, trademark, or logo of the other party.

17. Neither party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other party. In no event, shall the license or use of the Institution's name, tradename, trademark, or logo be assigned to a parent, affiliate, or successor company formed by the merger or

reorganization or similar corporate transaction of the University of Cincinnati with any other company.

18. This Institutional Articulation Agreement has an initial term through End Date. Thereafter, this Agreement will be renewed every three years, in accordance with the State of Ohio's biennial budget process, unless either party gives the other a minimum of thirty (30) days prior written notice of non-renewal. Should the precepts of this agreement, in the interim, come in conflict with established policy at either institution, the established policy will take precedent and the agreement will be reviewed for possible modification. In either event, care will be taken to ensure that agreement modifications will not adversely affect students already enrolled and covered under the provision of the existing agreement.
19. The University of Cincinnati and Terra State Community College each reserve the right to terminate this agreement provided that at least one year's notice of a process terminated date is given.

This agreement is effective as of: **August 1, 2023**

University of Cincinnati

Terra State Community College

DocuSigned by:

Jack Miner

9/7/2023

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Jack Miner

Vice Provost for Enrollment Management



William H. Taylor

Vice President for Academic Affairs

Certificate Of Completion

Envelope Id: AE09D0EA57FC410996DC49E8A0C35E00	Status: Completed
Subject: Complete with DocuSign: UC-TSCC-IArenewal (8.23-7.26).pdf	
RIFEmpName:	
Source Envelope:	
Document Pages: 5	Signatures: 1
Certificate Pages: 4	Initials: 0
AutoNav: Enabled	Envelope Originator:
Enveloped Stamping: Enabled	Rachel Fulton
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	2600 Clifton Ave
	Cincinnati, OH 45220-2872
	fultonrl@ucmail.uc.edu
	IP Address: 74.215.81.73

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Electronic Record and Signature Disclosure:

Accepted: 9/7/2023 12:52:10 PM
 ID: 37a1c270-a9f4-4fc0-949b-3f936011d1f5

In Person Signer Events

Signature

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Editor Delivery Events

Status

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Agent Delivery Events

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Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

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Carbon Copy Events

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Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

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Certified Delivered	Security Checked	9/7/2023 12:52:10 PM
Signing Complete	Security Checked	9/7/2023 12:52:39 PM
Completed	Security Checked	9/7/2023 12:52:39 PM

Payment Events

Status

Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, The University of Cincinnati (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through your DocuSign, Inc. (DocuSign) Express user account. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document.

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

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If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact The University of Cincinnati:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: thomas.guerin@uc.edu

To advise The University of Cincinnati of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at thomas.guerin@uc.edu and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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To withdraw your consent with The University of Cincinnati

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to thomas.guerin@uc.edu and in the body of such request you must state your e-mail, full name, US Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify The University of Cincinnati as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by The University of Cincinnati during the course of my relationship with you.