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For immediate release

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### **Terra's Kern Center Offering Instructor-Led Computer Courses in October**

The Kern Center for Community and Industrial Development at Terra Community College offers a variety of non-credit courses and seminars for individuals and businesses.

The following list includes the instructor-led computer courses for October:

- **Internet and Email** – Learn how to explore the Internet and use this enormous resource that connects a computer user to the World Wide Web. 6 to 9 p.m. Tuesdays for four sessions beginning Oct. 20. Cost: \$79.
- **Microsoft Word 2003 Level II** – Build on your Word concepts and skills. 6 to 9 p.m. Mondays for three sessions beginning Oct. 12. Cost: \$99.
- **Microsoft Excel 2003 Level II** – Build on your Excel skills. 6 to 9 p.m. Wednesdays for three sessions beginning Oct. 14. Cost: \$99.
- **Microsoft Access 2003 Level II** – Be a more proficient user of Access. 8 a.m. to 4:30 p.m. Oct. 13. Cost: \$129.
- **Microsoft Access 2003 Level III** – In this seminar, you'll design applications, create dialog boxes, macros, custom toolbars, menus and switchboards. 8 a.m. to 4:30 p.m. Oct. 20. Cost: \$129.
- **Or take all three Access courses for only \$309.**
- **Dreamweaver CS4 Level I** – See how easy web page development is with Dreamweaver. 8 a.m. to 4:30 p.m. Oct. 23. Cost: \$139.
- **Dreamweaver CS4 Level II** – This course will benefit students who want to learn how to use Dreamweaver CS4 to create and modify Web sites. 8 a.m. to 4:30 p.m. Oct. 30. Cost: \$139.
- **PhotoShop Elements 7** – If you want to retouch photos and learn the basics of digital image manipulation at an affordable price then try PhotoShop Elements. 6 to 9 p.m. Sundays for three sessions beginning Oct. 25. Cost: \$89.
- **Digital Camera Basics** – This course is designed to help you understand how your camera works, how to change settings, and how to take good digital photos. 6 to 9 p.m. Sundays for three sessions beginning Oct. 4. Cost: \$89.
- **Or take both PhotoShop and Camera Basics for only \$126.**

- **PhotoShop Level I** – A study of image manipulation and editing software, this seminar will include instruction on the tools, palettes and dialog boxes and their functions in manipulating images. 8 a.m. to 4:30 p.m. Oct. 9. Cost: \$139.
- **PhotoShop Level II** – This provides you with the tools you need to complete advanced photo editing for both print and web images. 8 a.m. to 4:30 p.m. Oct. 16. Cost: \$139.
- **Managing Computers in a Small Office** – This class explains in layman's terms how to install software, uninstall software, backup important files and provide general maintenance for the computers in your office. 8:30 to 11:30 a.m. Fridays for four sessions beginning Oct. 16. Cost: \$129.

To register for the first three courses or for more information, call Marsha at 419-559-2255.