

Summer semester 2020 IMPORTANT DATES

From the Cashier's Office

Effective 10-2-19 and subject to change

What: Summer 2020 billing invoice available **When:** March 26, 2020

Where: Banner Self-Service student account

Payment due date May 4, 2020

Complete one of the following, on or before Monday, May 4, 2020:

1. Pay your account in full. Cash, check/money order,    accepted.

2. Review **Student Tab » Student Account » Account Detail by Term** to view your financial aid in process.

↳ If it does not cover your balance, you need to set up a payment plan with the Cashier's Office.

→ Complete the **Installment Payment Plan form**, make your payment and the Cashier's Office will set up your plan on **Banner Self-Service » Student Tab » Account Detail by Term**

3. • Submit a **Terra State Company Sponsorship or Agency form**, which must be:

- Completed and signed by your sponsor
- Signed by you
- Submitted to the Cashier's Office by your company or agency via scan or fax
 - Fax: 419.334.9828
 - Email: cashier@terra.edu

Installment Payment Plan

- Allows you to pay your bill in five installments
- Has a \$20 non-refundable fee
- Set up your payment plan in the Cashier's Office or see the website for payment options
- Any remaining balance is past due as of July 24, 2020 and will prevent future registration/attendance

REFUND POLICY PERCENTAGE BASED ON DROP OR WITHDRAW DATE FOR Summer 2020

Session	Weeks	DATES		100% Refund		50% Refund		0% Refund
		Start	End	Begin	Thru	From	Thru	Begins
1 Full Term	12	18-May	7-Aug	18-May	24-May	25-May	31-May	1-Jun
1st First Half	6	18-May	26-Jun	18-May	24-May	25-May	31-May	1-Jun
2nd Second Half	6	29-Jun	7-Aug	29-Jun	5-Jul	6-Jul	12-Jul	13-Jul
L1 Late Start	8	15-Jun	7-Aug	15-Jun	21-Jun	22-Jun	28-Jun	29-Jun

CollegeStore Accounts

- Accounts with available funds will be open May 11 through July 7, 2020
- In order for your funds to be released, you will need to complete a **Transfer of Excess Financial Aid form**

Excess Financial Aid

- Refunds begin no sooner than 12 noon on June 24, 2020 to Bank Mobile
- Any additional aid received after June 24 will be refunded on Wednesdays after 12 noon
- Select or update your refund preference with BankMobile at: <http://bankmobiledisbursements.com/refundchoices/>