

**CAP PLANNING TEAM
OCTOBER 2, 2007
MINUTES**

Members Present: Gayle Jackson, Lesly Blanton, Thanda Maceo, Traci McCaudy, Juanita Sanchez

Members Absent: Ric Shrubb, Tia Trent, Iesha Gray

Agenda Items:

1. Welcome, Introductions, & Sign-In Sheet:

The CAP Planning Team welcomed new members Juanita Sanchez and Lesly Blanton. Traci has the email addresses for all CAP Planning Team members and has created a group email address. The email address is CAP@fremont.k12.oh.us.

2. Positives/Challenges from September 19th:

Everyone agreed that the event went great! The team also agreed that we need to change the next event to Tuesday, October 30th, from 8:30 – 12:30. Because this is a regular school day we believe more students will attend. Lesly will check with Jose regarding the date and other conflicts.

Juanita expressed concerns about the lack of Hispanic representation in the *News Messenger* article. All agreed with Juanita and the group decided to make a special effort to emphasize this to future reporters and photographers.

3. Student Recruitment:

Gayle, Lesly and Juanita will work on getting additional participants. Currently the program has 28 participants. Lesly shared the participant list. The team believes it will be easier to recruit students if we change some of the dates. All of the program dates will have to be revisited.

4. Attendance:

Lesly will keep track of student participant list with student demographics and CAP program attendance for parents and students.

5. Student Contracts:

When Gayle, Lesly and Juanita interview students for mentors, they will get students to sign contracts as well.

6. Review of Brainstorming Session Comments:

Traci distributed a summary of both the student and parent sessions. The team agreed that the most common topics need to be addressed with parents and students during the monthly sessions.

7. Program for October 30th (not October 18th as previously planned):

Thanda distributed suggested program activities created by Iesha and Tia. The program will be planned by Heidelberg for October. Activities will be planned for students and parents.

October 30th

Depart Ross H.S.	8:00 a.m.
Arrive @ Heidelberg	8:30 a.m.
Parents meet w/Admissions	8:30 a.m. – 12:00 noon
Students meet w/Tia, Iesha and mentors	
Parent & student activities	
Lunch @ Heidelberg	12:00 – 12:30 p.m.
Depart Heidelberg	12:30 p.m.
Arrive at Ross H.S.	1:00 p.m.

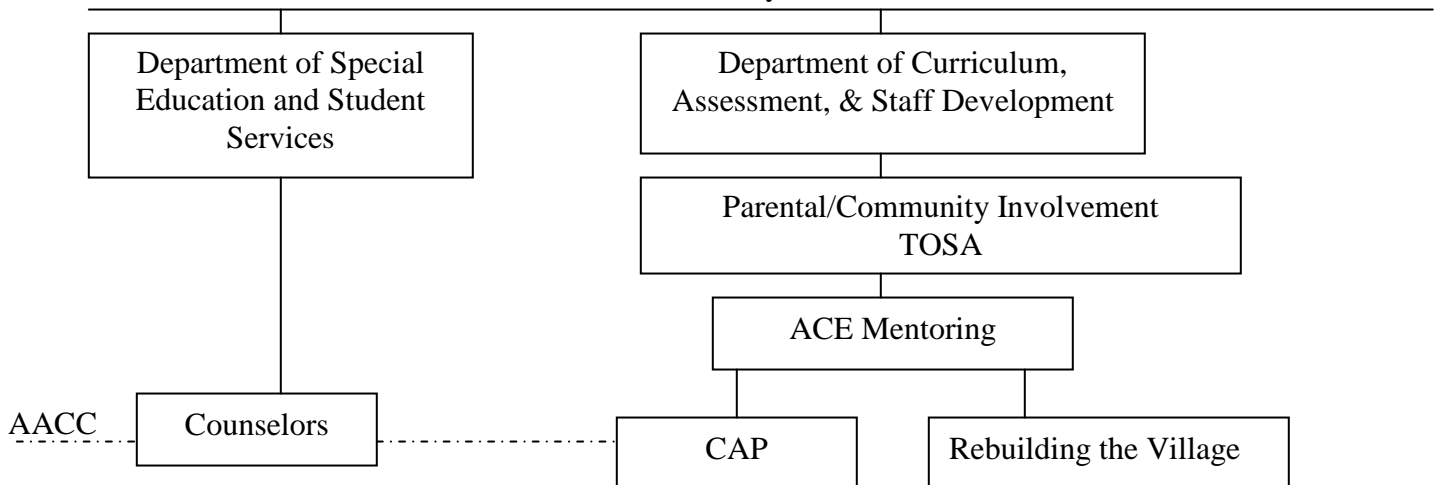
8. Tasks:

√ Permission slip for students & parents	Traci
√ Arrange transportation	Traci
√ Recruit students	Lesly, Gayle, Juanita
√ Inform Ross teachers & administrators	Lesly
√ Order lanyards & name tags	Traci
√ Distribute & collect field trip notices	Lesly, Gayle, Juanita
√ Plan program @ Heidelberg for parents & students	Thanda, Tia, Iesha
√ Solicit chaperones	Lesly, Gayle
√ EMAs	Lesly

9. Other:

Gayle distributed AACC meeting dates, program dates, and fundraising information. The planning team developed a visual for the group.

Fremont City Schools



9. The African American College Club is a community organization: Fremont City Schools (counselors) will give support to this program next year. Lesly and Juanita will take over CAP next year with assistance from the counselors. Brenda Bilal will coordinate the ACE Mentoring next year. This will be part of her job responsibilities. Everyone will start working together this year so that the transition goes well.

NEXT MEETING: TBD after October 30th activity