

Policy Statement

Prerequisites, and co-requisites are listed in the College Catalog and Student Handbook and the Banner Self-Service/Student Portal are required for select courses at Terra State Community College (TSCC).

Policy Details

Prerequisite Details

A *prerequisite* is a course that must be completed before students can take the next course in a sequence. If a course has a prerequisite, that requirement is included in the course description.

Students will not be able to enroll in these courses without completing the necessary prerequisites. Prerequisites may consist of placement test results or specific course completions that require a passing grade before students may register for a higher-level course*.

** Remedial Coursework/Remediation Free Scores:*

For those course prerequisites that require a placement score, students must provide a remediation free score in order to meet this standard (contact admissions@terra.edu for more information regarding remediation free thresholds and testing information). Examples include ACT or SAT scores as well as Accuplacer tests in reading, mathematics and English that may be administered by TSCC. Students who achieve remediation free scores are eligible to enroll in most college-level coursework.

Students who test into remedial English, mathematics and/or reading on the Accuplacer assessment or the ACT or SAT college readiness examinations will be required to enroll in the appropriate remedial course(s).

Students may not enroll in college-level coursework requiring a prerequisite until they have completed the appropriate prerequisite course.

It is solely the student's responsibility to ensure course prerequisites are met before the first day of the course in which the course requiring the prerequisite begins. "I" (Incomplete) grades do not meet prerequisite requirements. If an instructor agrees to submit an "I" grade at the end of a semester, it is the student's responsibility to have a passing grade by the first day of the course requiring a prerequisite. The student will be dropped from the course requiring the prerequisite if the passing grade is not posted to a student's transcript.

Currently enrolled students who do not pass the prerequisite courses with the necessary grade will not be allowed to take the subsequent course. Those already enrolled in the subsequent course will be dropped from that course. Students will be notified of this change in their enrollment status within one week of final grades being posted for the prerequisite course. At that time, they may need to change their schedules. It is suggested that students contact their Academic Advisor to make those changes.

Co-requisite Details

A *co-requisite* is a course that must be taken at the same time as another course**.

***Co-requisite and Remedial Coursework Model:*

*TSCC students who have not achieved remediation free test scores in English, mathematics and/or reading have the option to take college-level courses instead of enrolling in **only** prerequisite, remedial courses in mathematics, reading and/ or English. Please contact admissions@terra.edu for more information.*

Students may not enroll in college-level coursework requiring a **co-requisite** unless they register for both courses during the same term.

Procedures

1. Accuplacer can be taken in the testing center located in the Academic Service Center.
2. Students having issues with prerequisites should contact their advisor for assistance.

Resources

Documentation

Definitions

Term	Definition
<i>Prerequisite</i>	A course that must be completed before students can take the next course in a sequence
<i>Co-requisite</i>	A course that must be taken at the same time as another course
<i>Remediation free</i>	Minimum recognized standardized test scores that high school students must achieve to enroll in college-level coursework
<i>Remedial coursework</i>	Courses assigned to students who do not achieve remediation free test scores

Approval History

<i>Date</i>	Policy/Procedure or Entire Document	Notes (Types of Actions)	**Approved by
3/24/2004	Entire Document	First documented policy found	CASA
11/15/2022	Entire Document	Transferred to new template and edits	Eric Steinberger
11/17/2022	Entire Document	Approved as is by CASA	William Taylor

**Full name of CASA Committee Chair, signatory, or designee

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