



2830 Napoleon Rd • Fremont OH 43420
419.559.2329 or toll free 866.AT.TERRA ext 2329
FAX: 419.334.9828 or cashier@terra.edu

COMPANY SPONSORSHIP AGREEMENT revised 12/01/17

PROCEDURE

Sponsoring Human Resources Dept complete & sign form. Student sign the bottom section.
Please return this form to Terra at above information OR e-mail direct to mkeiser01@terra.edu

Company Name _____

Company Contact _____ E-Mail _____

Company Address _____

E-Mail to scan billing _____

Company Contact Phone Number _____ Fax _____

Semester (new form each semester) _____ APPRENTICE ___YES ___NO

Student Name _____ SSN xxx – xx - _____

Please Print

PLEASE CHOOSE OPTION 1 OR 2 BELOW

_____ **OPTION 1** Terra Bills Company after Semester ends, include Grades & Bookstore Charges
Fees invoice Company, please check all that apply; (student billed for any fees not paid by company)

___ Registration Fee ___ Tuition/Genl Fees ___ Technology Fee ___ Activity Fee ___ Lab Fees ___ Books
___ Tools (automotive, HVAC, electrical, etc) ___ Supplies (pens, pencils, etc)\$ _____ allowed for supplies
Tool credit applied at time of purchase, Book Store calls ext 2329 with amount needed

Courses to be covered, please list names or course numbers

_____ **OPTION 2** **REB** Student reimbursed directly by their company. Student pays Terra.

Authorized Company Signature

Print Name and Title

STUDENT (read & sign below)

Fees will be due 30 days after grades are mailed. I understand I am responsible for payment directly to Terra State Community College. If I fail to meet the payment deadline, I will be charged a \$25 late fee. I understand if for any reason my employer fails to reimburse Terra State Community College, I am responsible for any outstanding monetary obligation to Terra including fees due after withdrawing from classes.

I authorize Terra State Community College to certify a copy of my grades & account information to my Employer.

Student Signature _____

Date _____