

Summer semester 2017 IMPORTANT DATES




From the Cashier's Office

Effective 2-24-17 and subject to change

What: Summer 2017 billing invoice available **When:** April 4, 2017

Where: Banner Self-Service student account

Complete one of the following before Wednesday, June 7, 2017, or you will be dropped for non-payment of tuition and fees:

1. Pay your account in full. Cash, check/money order,    accepted.

2. Review **Student Tab » Student Account » Account Detail by Term** to view your financial aid in process.



If it does not cover your balance, you need to set up a payment plan with the Cashier's Office.



Complete the **Installment Payment Plan form**, make your payment and have the Cashier's Office set up your plan on **Banner Self-Service » Student Tab » Account Detail by Term**

3. • Submit a **Terra State Company Sponsorship or Agency form**, which must be:

- Completed and signed by your sponsor
- Signed by you
- Submitted to the Cashier's Office by your company or agency via scan or fax
 - Fax: 419.334.9828
 - Email: cashier@terra.edu

Installment Payment Plan

- Allows you to pay your bill in four installments
- Has a \$20 non-refundable fee
- Set up your payment plan in the Cashier's Office or see the website for payment options
- Any remaining balance is past due as of July 8, 2017 and will prevent future registration/attendance

REFUND POLICY PERCENTAGE BASED ON DROP OR WITHDRAW DATE FOR SUMMER 2017

Session	Weeks	DATES		100% Refund		50% Refund		0% Refund
		Start	End	Begin	Thru	From	Thru	Begins
1 Full Term	12	15-May	4-Aug	15-May	21-May	22-May	28-May	29-May
1st First Half	6	15-May	23-Jun	15-May	21-May	22-May	28-May	29-May
2nd Second Half	6	26-Jun	4-Aug	26-Jun	2-Jul	3-Jul	9-Jul	10-Jul
L1 Late Start	8	12-Jun	4-Aug	12-Jun	18-Jun	19-Jun	25-Jun	26-Jun

CollegeStore Accounts

- Accounts with available funds will be open May 8 through July 7, 2017
- In order for your funds to be released, you will need to complete a **Transfer of Excess Financial Aid form**

Excess Financial Aid

- Refunds begin no sooner than 12 noon on June 28, 2017 to Bank Mobile Vibe (previously Higher One)
- Any additional aid received after June 28 will be refunded on Wednesdays after 12 noon
- Access your Bank Mobile Vibe account to select or update your refund preference