

# THE KERN CENTER FOR COMMUNITY & INDUSTRIAL DEVELOPMENT

## WINTER/SPRING 2012

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Logic will get you from A to B.  
Imagination will take you everywhere.

– Albert Einstein

Always strive to learn something useful.  
– Sophocles

*you*  
grow  
work  
&  
play

If you can dream it, you can do it.  
– Walt Disney

You are never too old  
to set another goal or  
to dream a new dream.  
– C. S. Lewis

What you do today can  
improve all your tomorrows.  
– Ralph Marston



**TERRA**  
COMMUNITY COLLEGE  
[www.terra.edu](http://www.terra.edu)

# WELCOME

## TO TERRA'S KERN CENTER FOR COMMUNITY AND INDUSTRIAL DEVELOPMENT

Terra Community College's Kern Center designs and delivers high-quality education and training programs to thousands of individuals, businesses and corporations each year. Our goal is to bring you lifelong learning experiences. This Winter and Spring we are pleased to offer hundreds of sections of seminars, workshops and courses to meet your needs.

We offer these courses at our main campus in Fremont and at the Ottawa County Community Resource Centre near Oak Harbor. We also offer over 300 online classes, community education classes, ElderCollege and KidsCollege. The Kern Center can help you and your organization meet and exceed your goals!

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### EARLY REGISTRATION DISCOUNT

Register for any Kern Center non-credit course by January 20 and receive 10% off.

**FEES CAN BE PAID BY  
CASH, CHECK OR CREDIT CARD**





each of the four styles: Dominant-Influential-Steadiness-Conscientious. You will also learn about the roadblocks to coaching and how to avoid them to reduce their effect on the process.

**Instructor: Christine Schneider-Smith, CASS Enterprises**  
 4 Hrs 1 Session \$79  
 12WPDV1008 Apr. 27 F 8:00am-12:00pm FRE

### New! Time Management for Beginners

Procrastination, Planning, To-Do lists! If these are things make you cringe or leave you feeling lost, this seminar is for you. Participants will uncover their personal time wasters, choose one and develop an action plan to reduce and/or eliminate it.

**Instructor: Christine Schneider-Smith, CASS Enterprises**  
 3 Hrs 1 Session \$59  
 12WPDV1009 May 11 F 9:00am-12:00pm FRE

### New! Time Management

Are you looking for more intense time management instruction? Participants will learn practical ideas to help improve their time management skills in 12 key categories: Attitudes, Goals, Priorities, Analyzing, Planning, Scheduling, Interruptions, Meetings, Paperwork, Delegation, Procrastination, and Teamwork. Individualized action plans will be developed with specific steps to ensure the proper election of work to be done in order to increase performance.

**Instructor: Christine Schneider-Smith, CASS Enterprises**  
 6 Hrs 2 Sessions \$99  
 12WPDV1010 May 18 & 25 F 9:00am-12:00pm FRE

### New! Polishing Your Resume

Whether you have a great job or are looking, everyone can benefit from updating and polishing their resume. In this seminar participants will learn how to create an eye-catching resume that highlights your assets. Bring in your current resume and get ideas on how to improve/update it and compare your ideas with other participants.

**Instructor: Tricia Salata**  
 4 Hrs 2 Sessions \$29  
 12WPDV1011 Jan. 12 & 19 R 6:00pm-8:00pm FRE  
 12WPDV1017 Apr. 12 & 19 R 6:00pm-8:00pm FRE

### New! Writing an Outstanding Cover Letter

Do your cover letters leave something to be desired? Find yourself using the generic templates online with no success? Participants in this seminar will learn the basics of cover letters from formatting to content, how to portray themselves in a positive manner without simply repeating their resume, and how to customize their letters to specific job descriptions.

**Instructor: Tricia Salata**  
 4 Hrs 2 Sessions \$29  
 12WPDV1012 Jan. 26-Feb. 2 R 6:00pm-8:00pm FRE  
 12WPDV1018 Apr. 26-May 3 R 6:00pm-8:00pm FRE

### Entrepreneur Boot Camp—Online

Starting a business is something that all of us have thought about at one time or another. Everyone wants to be their own boss. Yet statistics show that most businesses fail within the first five years. This course provides insight into the characteristics, knowledge and skills needed to become a successful entrepreneur. At the end of this course, you will be able to identify the abilities required of successful entrepreneurs and how to acquire them, develop goals to help establish your business, develop an outline for your plan, and take home techniques to successfully manage your new business.

Feb. 6-Mar. 2 Flexible hours \$195  
**Register by contacting Marsha at 419-559-2255**

## GRANT WRITING SEMINARS & NON-PROFIT ESSENTIALS

### Basic Grant Writing

Do you have a project and it needs funding? This course will explain the basics of grant writing by providing basic instruction on how to research for grants and where to look for potential funding. Learn how to build relationships with funding sources and why this is important to the process of grant writing. Participants will also learn how to determine what information they should gather regarding grants and learn the components of the proposal process.

**Instructor: Gaye Winterfield**  
 5 Hrs 2 Sessions \$79  
 12WPDV1013 Jan. 10 & 17 T 9:30am-12:00pm FRE  
 12WPDV1014 Feb. 10 & 17 F 1:00pm-3:30pm FRE

### Advanced Grant Writing

This class takes you to the next step of the grant writing process. Learn how to carefully examine an RFP (Request for Proposal) and then organize and prioritize the process of submitting of the grants. Students are welcome to bring their own RFP's to class. Establish time lines, determine what documentation will need to be submitted and write some actual grant text. *The Basic Grant Writing course is recommended as a prerequisite.*

**Instructor: Gaye Winterfield**  
 5 Hrs 2 Sessions \$79  
 12WPDV1015 Apr. 10 & 17 T 9:30am-12:00pm FRE  
 12WPDV1016 May 18 & 25 F 1:00pm-3:30pm FRE

### Writing Effective Grant Proposals—Online

Learn to prepare grant proposals that get solid results for your favorite organization or charity. Over \$200 billion annually is available for worthy causes and most people don't know how to prepare the application that will deliver needed funding. Avoid the mistakes that get applications for wonderful projects tossed into the wastebasket! Learn how to write professional proposals that actually succeed.

24 Hrs 12 Sessions \$89  
 A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www. Ed2go.com/kern](http://www.Ed2go.com/kern)**

### Nonprofit Fundraising Essentials—Online

Take your first step toward a rewarding career in fundraising for nonprofit organizations! First, you'll explore the skills you'll need to become a successful fundraiser. After that, you'll discover where the best corporate and foundation fundraising jobs are and how to apply for them. Next, you'll delve into every area of nonprofit fundraising—annual funds, special events, corporate relations, foundation relations, major gifts, and planned giving. You'll also learn about capital campaigns and find out why they're a crucial element of nonprofit fundraising. Along the way, you'll view real-life examples of writing projects, from gift acknowledgment letters to proposals, and you'll hone your own writing skills. In addition, you'll explore fundraising software tools you can use to track your efforts and enhance your results. By the end of the course, you'll have a wealth of new nonprofit fundraising ideas, and you'll be well on your way to success in this exciting career field.

24 Hrs 12 Sessions \$89  
 A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www. Ed2go.com/kern](http://www.Ed2go.com/kern)**

Sunday–U; Monday–M; Tuesday–T; Wednesday–W;  
 Thursday–R; Friday–F; Saturday–S  
 Fre-Fremont

# HEALTHCARE COURSES

## Coming Soon — ICD 10 Training at Terra in the Fall of 2012

With the ICD-10 implementation date fast approaching, Terra Community College is committed to preparing health care professionals with a full range of ICD-10 training. Terra Community College has ICD-10 certified trainers on staff and has developed preparation tools to assure an easy transition. Stay tuned for further details!

### Pharmacy Technician Training

Ohio now requires all pharmacy technicians to pass a competency exam. Receive the training you need to become a Certified Pharmacy Technician (CPhT). This course is designed to give you the knowledge and skills needed to be successful on the CPhT exam administered by the National Pharmacy Technician Certification Board. The certification provides career opportunities in community pharmacies, hospitals and various other health care facilities. Topics include terminology, calculations, routes and formulations, parenterals, compounding, and much more.

**Instructor: Cindy Mounts, CPhT**

48 Hrs	12 Sessions	\$885
12WHCT1000 Jan. 15-Apr. 1	U 5:00pm-9:00pm	FRE
12SHCT1001 Apr. 15-July 1	U 5:00pm-9:00pm	FRE

### Medical Terminology:

#### A Word Association Approach - Online

This course teaches medical terminology from an anatomical approach. Root terms are divided by each body system. The origin, a combined form, and an example of non-medical everyday usage is provided for each root term. Word Associations are provided as a learning tool. Unusual and interesting information is provided in regards to each term. Root terms are combined with prefixes and suffixes as your learning will culminate in the interpretation of several paragraphs of medical notes.

24 Hrs	12 Sessions	\$89
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A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www. Ed2go.com/kern](http://www.Ed2go.com/kern)**

### Medical Coding – Online

Take your first step toward a lucrative career as a medical coder! In this course, you'll learn how to find medical codes for any disease, condition, treatment, or surgical procedure. We'll discuss how medical coding works in the real world,

and then we'll go over the different types of codes you'll need to understand to describe every aspect of a patient's visit and report that information to an insurance company. From there, you'll be ready to begin putting it all into practice. By the end of this course, you'll know how to find your way through both the CPT manual and the ICD-9-CM manual, and you'll be well on your way to becoming a medical coder.

24 Hrs	12 Sessions	\$89
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A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www. Ed2go.com/kern](http://www.Ed2go.com/kern)**

### Human Anatomy and Physiology - Online

Human Anatomy and Physiology focuses on the structure and function of the human body. In this course, you'll gain an understanding of basic chemistry, the human cell, and the anatomy of the body's organ systems and the jobs that they do. You'll also learn how our organ systems work together to allow us to process sensations, think, communicate, grow, move, reproduce, and stay alive. In addition, we'll talk about different disorders, recent advances in medicine, and ways to take care of our bodies.

24 Hrs	12 Sessions	\$89
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A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www. Ed2go.com/kern](http://www.Ed2go.com/kern)**

### Explore a Career as an Administrative Medical Assistant—Online

Learn all about the in-demand career of medical information management as you explore the job of an administrative medical assistant (AMA) in a doctor's office—from appointment scheduling and chart creation to medical billing and coding.

24 Hrs	12 Sessions	\$89
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A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www. Ed2go.com/kern](http://www.Ed2go.com/kern)**

### Become a Veterinary Assistant—Online

Do you like animals? Would you like to prepare for a career as a veterinary assistant? This course, taught by a practicing veterinarian and college instructor, will give you the information you need to counsel veterinary clients on pet nutrition, vaccinations, worms, fleas, first aid, euthanasia, and alternative medicine. You will also get a taste of how a veterinary hospital ticks as a small business by focusing on billing, workplace safety, and marketing through client education programs.

24 Hrs	12 Sessions	\$89
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A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www. Ed2go.com/kern](http://www.Ed2go.com/kern)**







The course is intended for design, construction and real estate professionals, building owners, or anyone who wants to develop their knowledge in this area. You will examine case studies of LEED certified building projects, concepts of integrated design, third-party verification and the LEED administration process. Kelly Gearhart, your instructor, holds the designations LEED AP BD+C, LEED AP O+M, and will answer your questions in the online discussion.

Feb. 6-Mar. 31 Flexible hours \$695  
 Apr. 2-May 25 Flexible hours \$695

Register by contacting Marsha at 419-559-2255

### Small Engine Repair

This seminar is a do-it-yourself hands-on introductory course with practical information about two-cycle small engine operation and service. Small engine users at all levels are finding it beneficial to have an understanding of engine fundamentals and service procedures. This seminar covers construction, tune up and troubleshooting your small gas engine. The hands-on lab gives the student experience in disassembling and reassembling two-cycle engines. Both the theory and lab portion meets the requirements of the Power Equipment Technology certification.

**Instructor: Corey Rhodes**

32 Hrs 8 Sessions \$349  
 12WTEK1008 Jan. 28-Mar. 17 S 9:00am-1:00pm FRE

### OSHA-10 Hour/30 Hour Construction Safety

Need to complete your OSHA Construction Safety Training? This class allows students to choose the 10 Hour or 30 Hour course required for many jobs in the construction industry. If you only need 10 Hours you will attend sessions 1 and 2 or if you need 30 Hours you will attend all 6 sessions. Certification will be mailed to students after the completion of the course.

**Instructor: Mark Prenzlin**

10 Hrs 2 Sessions \$154  
 12WTEK1009 Jan. 20 & 27 F 12:00pm-5:30pm FRE  
 30 Hrs 6 Sessions \$374  
 12WTEK1010 Jan. 20-Feb. 24 F 12:00pm-5:30pm FRE

### Operations Level HAZWOPER Training

This course provides basic hazard and risk assessment techniques, personal protection equipment, basic hazardous materials terminology, and basic decontamination procedures. This course provides students with the basic defense mitigation techniques and describes standard operating procedures. This 8 hour course is designed to meet and exceed the 29 CFP 1920.120, paragraph (q), training requirements for Awareness and Operations.

**Instructor: Troy Cramer**

8 Hrs 1 Session \$226  
 12WTEK1011 Feb. 17 F 9:00am-5:00pm FRE

### Technician Level HAZWOPER Training

This course covers basic defensive and offensive mitigation techniques available to today's first responders. This course provides practical hands-on training experience and students walk away with a complete understanding of the proper use and wear of personal protective equipment. This 24 hour course is designed to meet and exceed the 29 CFR 1920.120, paragraph (q), Awareness, Operations and Technician level training requirements.

**Instructor: Troy Cramer**

24 Hrs 3 Sessions \$668  
 12WTEK1012 Feb. 20-22 MTW 9:00am-5:00pm FRE

### HAZWOPER Refresher Training 8 hour

This is an 8 hour refresher course to meet the Emergency Responder requirements. It is designed to provide students with a solid review of emergency response procedures to maintain appropriate competencies. This 8 hour course is designed to meet and exceed the requirements in 20 CFR 1920.120 (q) (8).

**Instructor: Troy Cramer**

8 Hrs 1 Session \$226  
 12WTEK1013 Jan. 13 F 9:00am-5:00pm FRE  
 12WTEK 1014 Mar. 9 F 9:00am-5:00pm FRE

## WELDING AND BRAZING

### NEW! Basic Oxy-Fuel & Arc Welding

Do you like to do things yourself for the personal satisfaction it brings, along with the added benefit of saving money? Would you like to use welding processes to create works of art, or fix things around the house or on the farm? If you have good eye-hand coordination and mechanical aptitude, then this basic welding class is just right for you. You will learn how to select, set-up, and use oxy-fuel and arc-welding equipment and accessories. Learn how to properly oxy-fuel weld, braze, and flame cut steel, arc weld carbon steel plate using 6010 and 7018 welding electrodes. This is an entry level hands-on class that will introduce you to oxy-fuel and arc welding, and could lead to a career as a world class welder.

**Instructor: Dave Mitchell**

24 Hrs 6 Sessions \$439  
 12WTEK1020 Feb. 8-Mar. 14 W 8:00am-12:00pm FRE



### NEW! MIG & TIG Welding Fundamentals

Are you a Jack or Jill of all trades? Would you like to learn how to MIG & TIG weld carbon and alloy steels, stainless steel and aluminum? In this class you will learn how to select MIG & TIG welding equipment & accessories, and how to properly set them up and make good sound welds on a variety of materials.

**Instructor: Bill McCleese**

24 Hrs 6 Sessions \$479  
 12WTEK1021 Feb. 4-Mar. 10 S 8:00am-12:00pm FRE

## WELDING AND BRAZING CERTIFICATION AND TESTING

Terra Community College is approved by the State of Ohio Division of Pressure Piping to provide procedure and welder qualification testing. All of the major codes are supported including American Society of Mechanical Engineers (ASME), American Welding Society (AWS), and the American Petroleum Institute (API).

### Brazing Qualification and Certification Testing

The Kern Center for Community and Industrial Development offers brazing qualification and certification testing for HVAC contractors, individuals, and/or HVAC students in accordance with the ASME Boiler & Pressure Vessel Code, Section IX.

### Welding Qualification and Certification Testing

In addition to brazing qualification and certification testing, the Kern Center offers welding qualification and certification testing

for companies, contractors, individuals and/or welding students in accordance with the codes or the standard listed below:

- ASME Boiler & Pressure Vessel Code, Section IX, for fired & non-fired pressure vessels, and welding at nuclear power plants.
- AWS D1.1, Structural Welding Code – Steel, for building construction, tubular structures and miscellaneous steel fabrication for fabrication shops, manufacturing plants, small business owners, individuals, &/or Welding students. As well as certifications under the AWS D1.3, Structural Welding Code – Sheet Steel; the AWS D1.5, Bridge Welding Code for ODOT; and, the D1.2, Structural Welding Code – Aluminum.
- API Standard 1104, for the Welding of Pipelines & Related Facilities (like the Alaskan Pipeline, etc.); oil refineries (like BP, Sun Oil, etc.), and gas companies (like Columbia, East Ohio, etc.).

Testing is available in the College labs as well as on the job site. In addition to the above services, certification in Brazing of Refrigerant Piping is available.

### Questions? Contact us!

For more information regarding Brazing and Welding Certification testing at the **Kern Center**, please call **419-559-2255 or 800-826-2431**

## NATE TESTING

### North American Technician Excellence (NATE) Testing

The Kern Center for Community and Industrial Development offers NATE testing for companies, contractors, educators and individuals. All of the NATE tests are rigorous, multiple-choice, knowledge-based tests and validate a technician's knowledge. NATE candidates may earn Installation and/or Service certification in one or more SPECIALTY areas, including:

- Air Conditioning
- Heat Pumps
- Oil Furnaces
- Hydronics Oil
- Senior HVAC Efficiency Analyst
- Air Distribution
- Gas Furnaces
- Hydronics Gas
- Light Commercial Refrigeration
- Commercial Refrigeration
- Ground Source Heat Pump Loop Installer

For more information regarding NATE testing at the **Kern Center**, please call **419-559-2255 or 800-826-2431**

## LAW ENFORCEMENT TRAINING

### NEW! Concealed Weapon Permit Training

This course meets and exceeds the requirements and standards set by Ohio Law and is a required course for those wishing to apply for a permit to carry a concealed weapon. Our Ohio Police Officers Training Academy and NRA certified Firearms Instructors bring experience and knowledge to the class. This course stresses firearm safety and broadly discusses several aspects of firearms law. It will cover rules for the safe handling of a firearm and will teach you the proper maintenance and storage practices for handguns and ammunition. It will also discuss the skills and attitude necessary to use a handgun and its appropriate use for self-defense. The training culminates with 4 hours of hands-on training at the firing range. Participants are required to bring a copy of a recent criminal background check to the first day of class (available through Sheriff's Departments or certain Bureau of Motor Vehicles offices) which must show no disqualifying arrests. Note: No guns to be brought to classroom. Men and women welcome.

**Instructor: Dennis VanWey and Joy Ferkel**

14 Hrs	3 Sessions	\$110
12STEK1015	Apr. 14 & 21	S 10:00am-3:00pm
	May 5	S 9:00am-1:00pm
		FRE
		GPD

### NEW! Concealed Weapons Practical Skills Training

After taking the mandatory training and succeeding in your limited

firing range time, spend some quality time on the firing range with our professional instructors. Learn the skills the basic Concealed Weapons Training Course did not have time to cover. Test yourself in the various shooting scenarios that will be presented on the range. This course covers many topics and skills of interest and includes:

- Live fire directed by instructors, to include safety, common distances, target acquisition, rapid fire and self-paced exercises
- Situational immersion exercises including strong hand/off-hand, low light conditions and multiple targets – timed and scored with measurable feedback
- One to two specific exercises depending on the skill level of the class and the feedback obtained during the class focusing on skills that are difficult to practice without the proper resources

Participants must possess a Concealed Weapons Permit

**Instructor: Dennis VanWey and Joy Ferkel**

4 Hrs	1 Session	\$70
12UTEK1016	Jun. 4	M 9:00am-1:00pm
		GPD

### ASP Baton Training

This one day course is designed to train and certify officers in the deployment and handling of the ASP tactical baton. Both classroom and hands on training will be included. Students should bring duty belts (without weapons and ammunition), batons and holders, clothing and footwear for defensive tactics.

**Instructor: Dennis VanWey and Troy Keegan**

8 Hrs	1 Session	\$75
12WTEK1017	Feb. 24	F 8:00am-5:00pm
		FRE

### OC Spray Training

This one day course is designed to train and certify officers in the most current handling, deployment and decontamination of Oleoresin Capsicum defense sprays. Contamination is required for the successful completion of this course. Students should bring a change of clothing and towels. If the student wears contacts, the student should bring glasses to wear after decontamination.

**Instructor: Dennis VanWey and Troy Keegan**

8 Hrs	1 Session	\$75
12WTEK1018	Mar. 2	F 8:00am-5:00pm
		FRE

### RADAR/LIDAR Training

This two day course is designed to train and certify officers in the use of RADAR and LIDAR speed measuring devices. The course includes the OPOTA Speed Enforcement lesson plan and field training with the two devices required for certification. Students should be sure to bring foul weather gear.

**Instructor: Brian Ruckstuhl**

16 Hrs	2 Sessions	\$120
12WTEK1019	Mar. 16 & 23	F 8:00am-5:00pm
		FRE

## EDUCATOR'S TRAINING

### Become a Certified Online Instructor (COI)—Online

For those new to teaching online, or those already teaching online. Get the best instruction from the foremost authorities in online learning. Thousands of people have taken this fundamental yet advanced training in teaching online. From building an online course to improving an online course, from fostering online discussion to encouraging student interaction, from traditional assessment to online tests, the program will give you both the fundamentals of teaching online, as well as the most advanced tips and techniques in the business. Your instructors are authors, speakers and consultants in online learning and teaching. Three one-week courses; \$795 for all 3 courses, including books; take the courses in any order you choose. Certified Online Instructor (COI) requires the registrant to take a 50 question exam. The registrant will have their students evaluate one of their online courses, and the Chair of the LERN Faculty Advisory Board will critique one of the registrant's online courses.

**Register by contacting Marsha at 419-559-2255**

## COMPUTER COURSES

Visit Our Website at [www.terra.edu/learning/](http://www.terra.edu/learning/) for the latest information on our HANDS-ON classes. All books and materials for instructor-led computer classes are included in the course fee.

These Microsoft Office Specialist (MOS) courses are designed to prepare students for the Microsoft Office Specialist exams. The Kern Center is an approved Certipoint test center for the Microsoft Office Specialist exams.

### Fremont – Main Campus in Fremont

2830 Napoleon Rd., Fremont, OH 43420

### OC – Ottawa County Community Resource Centre

8043 W. SR 163 Suite 100, Oak Harbor, OH 43449

### SC – Sandusky County Job Store

2511 Countryside Drive, Fremont, OH 43420

## COMPUTER BASICS & OPERATING SYSTEMS



### FREE Computer 101 – Basic Computer Use

If you are a new computer owner or are simply in need of some guided help, this is a great seminar for you! Learn what you need to know to get started on your computer. In this hands-on seminar, you'll use the mouse, see the inner workings of a computer, and get acquainted with Microsoft Windows. Learn the basics of saving files, starting programs, and accessing the Internet.

3 Hrs	1 Session	Free
12WCPT8000 Jan. 23	M 9:00am-12:00pm	OC
12WCPT8001 Feb. 22	W 9:00am-12:00pm	OC
12WCPT8002 Mar. 19	M 9:00am-12:00pm	OC
12SCPT8003 Apr. 16	M 9:00am-12:00pm	OC
12SCPT8004 May 14	M 9:00am-12:00pm	OC
12UCPT8005 June 18	M 9:00am-12:00pm	OC
12WCPT8006 Jan. 9	M 9:00am-12:00pm	SC
12WCPT8007 Feb. 13	M 9:00am-12:00pm	SC
12WCPT8008 Mar. 12	M 9:00am-12:00pm	SC
12SCPT8009 Apr. 9	M 9:00am-12:00pm	SC
12SCPT8010 May 7	M 9:00am-12:00pm	SC
12UCPT8011 June 11	M 9:00am-12:00pm	SC

### Computer 102 – More Basic Computer Use

Completed Computer 101 and want more guided help? Want to learn to make folders, organize information and more? Learn more of what you need to know to get started on your computer. In this hands-on seminar, we will cover more of the basics of personal computer use. This class helps you feel more comfortable with a computer and will focus on Windows 7 operating system.

**Instructor: Richard Hoffert**

9 Hrs	3 Sessions	\$79
12WCPT1000 Feb. 21-Mar. 6	T 6:00pm-9:00pm	FRE
12SCPT1001 Apr. 17-May 1	T 6:00pm-9:00pm	FRE

### FREE Internet & Email 101

Learn how to explore the Internet and use this enormous resource that connects a computer user to the World Wide Web. The course will show you how to navigate to different websites and save them for return visits. Learn how to send and receive email. Create your own email address and practice emailing to other members of the class as well as friends and family. This is a great follow-up course to Computer 101.

**Instructor: David Lisa**

3 Hrs	1 Session	Free
12WCPT8012 Jan. 23	M 1:00pm-4:00pm	OC
12WCPT8013 Feb. 22	W 1:00pm-4:00pm	OC
12WCPT8014 Mar. 19	M 1:00pm-4:00pm	OC
12SCPT8015 Apr. 16	M 1:00pm-4:00pm	OC
12SCPT8016 May 14	M 1:00pm-4:00pm	OC
12UCPT8017 June 18	M 1:00pm-4:00pm	OC
12WCPT8018 Jan. 30	M 9:00am-12:00pm	SC
12WCPT8019 Feb. 27	M 9:00am-12:00pm	SC
12WCPT8020 Mar. 26	M 9:00am-12:00pm	SC
12SCPT8021 Apr. 23	M 9:00am-12:00pm	SC
12SCPT8022 May 21	M 9:00am-12:00pm	SC
12UCPT8023 June 25	M 9:00am-12:00pm	SC

### Internet & Email 102

Don't know which attachments are safe to open? Want to share photos with family and friends through email? Learn more about the Internet and how to use it safely. The course will show students a number of great websites that can be used for education, business and fun. Learn more about how to send and receive email. This is a great follow-up course to Internet and Email 101.

**Instructor: David Lisa**

9 Hrs	3 Sessions	\$79
12WCPT1002 Feb. 8-22	W 6:00pm-9:00pm	FRE
12SCPT1003 May 23-Jun. 6	W 6:00pm-9:00pm	FRE

### Windows 7

Did your new computer come with the new Windows 7 operating system? This course is designed with you in mind. You will learn about all the important features in Windows 7, such as Working with Programs, Managing Files and Folders and Exploring the Internet. Learn about Security and how to Customize your Desktop. This course is designed for new users of Windows 7.

**Instructor: Sara Akers**

9 Hrs	3 Sessions	\$89
12WCPT1004 Mar. 16-30	F 1:00pm-4:00pm	FRE

## OFFICE DESKTOP APPLICATIONS

### Microsoft Word 2010 Level I

Do you have the latest version of Word? Have you been looking for all the changes in Word 2010? Create, save, print and edit documents; move and copy text; use automatic text features. Use editing tools such as spelling and grammar checks and the find and replace text feature. Also enhance the appearance of documents by formatting text, paragraphs and documents. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey and Tracie Henson**

8 Hrs	2 Sessions	\$119
12WCPT1005 Jan. 26 & Feb. 2	R 8:00am-12:00pm	FRE
8 Hrs	1 Session	\$119
12SCPT1006 Apr. 14	S 8:00am-4:00pm	FRE

**Instructor: David Lisa**

8 Hrs	2 Sessions	\$119
12WCPT1049 Mar. 15 & 22	R 1:00pm-5:00pm	OC

### Microsoft Word 2010 Level II

Have you been looking for all the changes in Word 2010? Build on your Word concepts and skills. Use templates; create letters, envelopes and labels; use styles. Use outlines, headers and footers; create and format

tables; work with columns and use graphic elements. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey and Tracie Henson**

8 Hrs		2 Sessions	\$119
12WCPT1007	Feb. 9 & 16	R 8:00am-12:00pm	FRE
8 Hrs		1 Session	\$119
12SCPT1008	Apr. 21	S 8:00am-4:00pm	FRE

### Microsoft Word 2010 Level III

Use Word to its fullest potential. Create data documents, main documents, letters, mailing labels, and catalogs. Also use macros, sort information, create forms, insert form fields, modify forms, create help messages, and use online forms. Customize the workspace, use worksheets and charts, and create tables of figures. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey and Tracie Henson**

8 Hrs		2 Sessions	\$119
12WCPT1009	Feb. 23 & Mar. 1	R 8:00am-12:00pm	FRE
8 Hrs		1 Session	\$119
12SCPT1010	Apr. 28	S 8:00am-4:00pm	FRE

### Microsoft Excel 2010 Level I

Do you have the latest version of Excel? Have you been looking for all the changes in Excel 2010? Create, modify, print and format worksheets; work with basic formulas and functions; use styles and AutoFormats; use multiple worksheets, enhance worksheets and work with charts. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey and Tracie Henson**

8 Hrs		2 Sessions	\$119
12WCPT1011	Jan. 26 & Feb. 2	R 12:30pm-4:30pm	FRE
8 Hrs		1 Session	\$119
12SCPT1012	May 12	S 8:00am-4:00pm	FRE

**Instructor: David Lisa**

8 Hrs		2 Sessions	\$119
12WCPT1050	Apr. 19 & 26	R 8:30am-12:30pm	OC

### Microsoft Excel 2010 Level II

Build on your Excel 2010 skills. Review the basics, use names, protect worksheet data, manipulate the screen display, share worksheet data, use automation and share workbooks. Work with advanced functions and formatting features; change and update data; use special format and print options. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey and Tracie Henson**

8 Hrs		2 Sessions	\$119
12WCPT1013	Feb. 9 & 16	R 12:30pm-4:30pm	FRE
8 Hrs		1 Session	\$119
12SCPT1014	May 19	S 8:00am-4:00pm	FRE

### Microsoft Excel 2010 Level III

This course provides competency in validating data, creating and modifying list ranges, sorting database data, and using database functions in Excel 2010. It also explains using the Advanced Filter and Automatic Subtotal features, creating and modifying PivotTables and PivotCharts, formatting and adjusting PivotTables, auditing

worksheets, performing what-if analyses, and working with scenarios. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey and Tracie Henson**

8 Hrs		2 Sessions	\$119
12WCPT1015	Feb. 23 & Mar. 1	R 12:30pm-4:30pm	FRE
8 Hrs		1 Session	\$119
12SCPT1016	May 26	S 8:00am-4:00pm	FRE

### Microsoft Access 2010 Level I

Introduce yourself to basic database concepts and review the features of Access 2010. Design databases, work with Access objects and create tables. Also work with tables and table information, and create select queries. Finally, create, use and enhance forms and reports. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey**

8 Hrs		2 Sessions	\$119
12WCPT1017	Mar. 20 & 27	T 8:00am-12:00pm	FRE

### Microsoft Access 2010 Level II

Be a more proficient user of Access 2010. Learn basic database concepts and intermediate database skills. Work with charts, filters and relationships; maintain data integrity; and use advanced form features. Also work with macros, and use advanced report and query features. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey**

8 Hrs		2 Sessions	\$119
12SCPT1018	Apr. 3 & 10	T 8:00am-12:00pm	FRE

### Microsoft Access 2010 Level III

Would you like to use Access 2010 to its fullest potential? In this seminar, you'll design applications, create dialog boxes, macros, custom toolbars, menus and switchboards. Microsoft Access Level II recommended. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey**

8 Hrs		2 Sessions	\$119
12SCPT1019	Apr. 17 & 24	T 8:00am-12:00pm	FRE

### Microsoft PowerPoint 2010 Level I

Could your presentations be more dynamic? Learn to create professional presentations with PowerPoint 2010. Format text, use WordArt and clip art, use proofing tools and objects, print presentations, and build and play slide shows. Work with slide outlines; create charts, tables, organization charts; add multimedia elements. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey**

8 Hrs		2 Sessions	\$119
12WCPT1020	Mar. 20 & 27	T 12:30pm-4:30pm	FRE

### Microsoft PowerPoint 2010 Level II

Go a step further and create dynamic and engaging presentations with sound and motion! Learn to create special professional presentations with PowerPoint. Add movies and sounds to your slide shows. Record an introduction and narration. Learn how to work with Action Buttons and Animation Schemes. This seminar is designed for participants who have a basic understanding of PowerPoint. This seminar is designed to prepare students for the MOS (Microsoft Office Specialist) exam.

**Instructor: Diana Howey**

8 Hrs		2 Sessions	\$119
12SCPT1021	Apr. 3 & 10	T 12:30pm-4:30pm	FRE

## INTERNET & DESIGN

### Dreamweaver Level I

See how easy web page development is with Dreamweaver. Develop and design webs, use wizards, and customize webs. Work with images and tables, use advanced components, and work with frames and To Do Lists. Finally, manage webs and examine permissions and web

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documents. Access your documents from anywhere the internet is available. The class will also explore Google Drawings, Calendar and Alerts.

**Instructor: Tim Wasserman**

6 Hrs 2 Sessions \$99  
12SCPT1030 Apr. 25 & May 2 W 6:00pm-9:00pm FRE

### InDesign Level I

The most powerful, flexible, capable and professional page layout program today is Adobe's InDesign. This course will cover the basic document setup, working with objects and working with pen and Beziers. It will also cover importing graphics, text effects and working with pages. If you like PageMaker, you'll find InDesign a super upgrade.

**Instructor: Gil Gonzalez**

8 Hrs 2 Sessions \$149  
12WCPT1031 Jan. 23 & 30 M 12:30pm-4:30pm FRE

### InDesign Level II

Learn to import and style text and objects, automate your work, manage long documents, use the Bezier pen tools, create interactive PDF elements, and work with color. You'll also learn how to use the new Adobe Bridge file browser to locate, manage, and drag and drop assets easily into your InDesign layouts. Work with InCopy and learn more advanced topics (like preflighting and advanced text control) and a thorough introduction to all of InDesign's productivity enhancing features and tools.

**Instructor: Gil Gonzalez**

8 Hrs 2 Sessions \$149  
12WCPT1032 Feb. 6 & 13 M 12:30pm-4:30pm FRE

### Introduction to SQL – Online

Learn the key concepts of Structured Query Language (SQL) and gain a solid working knowledge of this powerful and universal database programming language. You'll learn the basic structure of relational databases, how to read and write simple and complex SQL statements, and advanced data manipulation techniques.

24 Hrs 12 Sessions \$89

A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

Register at [www.Ed2go.com/kern](http://www.Ed2go.com/kern)

### QuickBooks Pro – The Basics

QuickBooks Pro will help you improve your small business accounting. You will cover the basic double-entry accounting system that tracks vendors, customers, accounts receivable, accounts payable, invoices and checking accounts. Also see how QuickBooks can make balance sheets, profit and loss statements, cash flow, and budget reports easier to produce. A working knowledge of Microsoft XP or Vista is recommended.

**Instructor: Kris Perry**

9 Hrs 3 Sessions \$139  
12SCPT1033 May 8-22 T 6:00pm-9:00pm FRE

**Instructor: TBA**

9 Hrs 3 Sessions \$139  
12WCPT1051 Feb. 21-23 TWR 5:00pm-8:00pm OC  
12SCPT1052 May 24-Jun. 7 R 6:00pm-9:00pm OC

### QuickBooks Pro – Payroll

Learn how to setup QuickBooks Payroll. This class will show you how to set up a payroll items list, create employee payroll records and templates, use time tracking, and generate paychecks. Payroll liabilities and how they are paid and tracked is also covered. QuickBooks also generates a number of payroll reports and creates Form 941 and W2's. Familiarity with QuickBooks is required.

**Instructor: Kris Perry**

6 Hrs 2 Sessions \$99  
12SCPT1034 May 10 & 17 R 6:00pm-9:00pm FRE

### QuickBooks Pro – Advanced

Build on your basic QuickBooks skills. In this seminar, you will learn the advanced features, including customizing QuickBooks to meet specific business needs. Learn about inventory, credit memo/refunds,

estimates and time tracking. Learn how to integrate QuickBooks with Word to generate business letters. A working knowledge of QuickBooks is recommended.

**Instructor: Kris Perry**

6 Hrs 2 Sessions \$99  
12SCPT1035 May 29 & Jun. 5 T 6:00pm-9:00pm FRE

### Social Media for Business – The Basics

Do your customers use Facebook, Twitter, YouTube? How can you communicate with these current and potential customers? Should you "tweet" or post? Learn how to establish a presence in the new "Social Media". Determine the right social media sites for your business.

**Instructor: Jim Brasic**

6 Hrs 2 Sessions \$49  
12WCPT1036 Jan. 11 & 18 W 6:00pm-9:00pm FRE

### Facebook for Businesses

Are you part of the hottest trend in business? Afraid to take the plunge into Facebook? This beginner's class will answer all of your questions and help you learn to set up a Facebook page that is designed for a business or organization rather than a personal page. Learn how to control who can post to your Facebook, the best way to attract customers using Facebook and much more!

**Instructor: Jim Brasic**

6 Hrs 2 Sessions \$49  
12WCPT1037 Feb. 7 & 14 T 6:00pm-9:00pm FRE



### NEW! Parent's Guide to Social Media

Do you know what your kids are doing online? Social media can be a great tool if you know what to do and what not to do. This entry-level class will help parents understand the draw of social media and how to monitor your child's activity.

**Instructor: Jim Brasic**

6 Hrs 2 Sessions \$59  
12WCPT1038 Mar. 7 & 14 W 6:00pm-9:00pm FRE

### Mastering your Android Smartphone

Do you have a Smartphone that isn't living up to its capabilities? Contacts, Email, Calendars, Media and Syncing, Backups, Apps, Accessories you need, Accessories you DON'T need, Care and Feeding. Bring your Smartphone for personalized help so you can get the most out of your device.

**Instructor: Jim Brasic**

6 Hrs 2 Sessions \$49  
12WCPT1039 Mar. 20 & 27 T 6:00pm-9:00pm FRE

### Killer Smartphone Apps

Looking for the latest and greatest apps for your Smartphone? Want to try before you buy? This class will demo some of the best apps and show you where to get them. You also find out which apps are free or overpriced, or don't work very well on your Smartphone. A must class for those who want more than a phone.

**Instructor: Jim Brasic**

6 Hrs 2 Sessions \$49  
12SCPT1040 Apr. 3 & 10 T 6:00pm-9:00pm FRE



# INSTRUCTOR-LED IT CERTIFICATION COURSES

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## A+ Certification – Essentials (220-701)

CompTIA A+ Essentials validates knowledge of basic computer hardware and operating systems, covering skills such as installation, building, upgrading, repairing, configuring, troubleshooting, optimizing, diagnosing and preventive maintenance, with additional elements of security and soft skills. The Essentials Exam validates the basic skills needed by any entry-level service technician. This is a hands-on class. The books and the exam are included in the fee.

**Instructor: TBA**

32.5 Hrs                                      15 Sessions                                      \$589  
12WMCP1000 Jan. 9-Feb. 29                      MW 6:00pm-8:10pm                      FRE

## A+ Certification – Practical Application (220-701)

The CompTIA A+ Practical Application is an extension of the knowledge and skills identified in CompTIA A+ Essentials, with a “hands-on” orientation focused on scenarios in which troubleshooting and tools must be applied to resolve problems. The books and the exam are included in the fee. The A+ Essentials course is a recommended prerequisite.

**Instructor: TBA**

35 Hrs    16 Sessions                                      \$589  
12WMCP1001 Mar. 12-May 2                      MW 6:00pm-8:10pm                      FRE

## Security+

This course is an introductory-level, vendor-neutral class covering industry-wide topics including communication security, infrastructure security, cryptography, access control, authentication, external attack and operational and organization security. The books and the exam are included in the fee.

**Instructor: TBA**

33.5 Hrs    8 Sessions                                      \$589  
12WMCP1002 Jan. 14-Mar. 3                      S 8:30am-12:40pm                      FRE

## Network + - Online

This course will teach you everything you need to know to take and pass the challenging CompTIA Network+ certification exam and become an excellent network technician. You'll learn about topologies, the OSI Seven-Layer model, protocol suites, modern network operating systems, network hardware, cabling standards, remote connectivity, Internet connections, network troubleshooting, and more. CompTIA Network+ certification also counts as one of the elective exams for the Microsoft Certified Systems Administrator (MCSA) certification.

24 Hrs    12 Sessions                                      \$89

A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

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## Computer Programming - Online

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- C++ for the Absolute Beginner
- C# Programming for the Absolute Beginner
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- Intermediate Java Programming
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- Introduction to Alice 2.0 Programming
- Introduction to Perl Programming
- Introduction to Python 2.5 Programming
- Introduction to Ruby Programming

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Thursday–R; Friday–F; Saturday–S

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entertaining pops that are sure to make people smile. Class limit is 14 students plus there is an additional cost of \$25 materials fee payable to the instructor.

**Instructor: Richana Smith**

4 Hrs 2 Sessions \$26  
12WREC1009 Feb. 27 & Mar. 5M 6:30pm-8:30pm FRE

### Cake Decorating 102-Just Flowers

Take your decorating up a notch by adding flowers to the basic design! Learn how to make a basket full of flowers made with a hard-drying Royal icing. Make spring blossoms like sunny Daffodils, Lily of the Valley, Apple blossoms, the shy little Violet plus a variety of other flowers and watch your talents bloom; you'll be turning out lovely cakes to thrill your family and friends. Upon completion students will receive a certificate of their accomplishment. \*Kits are available at Jo-Ann Fabrics, Michael's, Hobby Lobby or kits are available in class for \$34, payable to instructor. Class limit is 14 students.

**Instructor: Richana Smith**

8 Hrs 4 Sessions \$39  
12WREC1010 Jan. 23-Feb. 13 M 6:30pm-8:30pm FRE



### Cake Decorating 103-Fondant

Create beautiful cakes that will thrill your family and friends! Learn how to decorate cakes with fondant. You can roll it out and cut it, imprint designs, create dazzling color effects and form it into just about any shape. Rolled fondant is the flexible easy-to-shape icing that lets you do it all: create easy heart or flower cut-outs and simple hand-shaped ball or ruffle borders. The class will make fun figures like clowns and dolls or spectacular floral bouquets and embossed accents. Learn many creative ideas for fun, cute cakes with step-by-step instructions, illustrations, demonstrations and lots of hands-on practice. Upon completion students will receive a certificate of their accomplishment. \*Kits are available at Jo-Ann Fabrics, Michael's, Hobby Lobby or kits are available in class for \$34, payable to instructor. Books are also available from the instructor at the discounted price of \$3. Class limit is 14 students.

**Instructor: Richana Smith**

8 Hrs 4 Sessions \$39  
12WREC1011 Mar. 26-Apr. 16 M 6:30pm-8:30pm FRE

### Basic Floral Design

Create personal arrangements using fresh flowers that will delight you and your friends! This class is an introduction to the art of floral design as to form, style and composition through lecture and lab assignment. Students will learn to create floral arrangements including vases, centerpieces, holiday arrangements, sprays and wedding flowers. Join Mary as she shares with you her years of professional design experience by helping you create stunning and breathtaking arrangements. You will need to bring your own wire cutters, a small knife and pruning shears to each class meeting. \*Cost is based on all floral and decorative material included for lab assignments.

**Instructor: Mary Hill, Professional Floral Designer Private Consultant, Floral Decorator**

12 Hrs 4 Sessions \$150\*  
12SREC1012 Apr. 4-25 W 6:00pm-9:00pm FRE

### NEW! Basic Box Weave and Full Persian Chainmail-Bracelets

Beauty, strength and design all in one weave! Learn how to open and close rings while working with a basic box weave. You'll be amazed at how simple this process is yet the results look so impressive. Personalize your jewelry by choosing from a variety of colors for your weave. Stop by the Kern Center to see the possibilities! \*Kits are available from the instructor the first night of class and range from \$10-25. Tools can also be purchased for an additional \$12. Class limit is 12.

**Instructor: Chip Wentz**

6 Hrs 2 Sessions \$34  
12WREC1014 Jan. 18 & 25 W 6:00pm-9:00pm FRE

### NEW! Chain Gang and Beaded Persian Star Necklaces

Just in time for Valentine's Day! Whether you want the necklaces as a treat for yourself or your significant other, this class is right for you. Learn how to open and close rings and add beads to the chainmail process while working with two different weave patterns (can be either designed as masculine or feminine). Personalize your chains by choosing different link and bead colors. \*Kits are available from the instructor the first night of class and range from \$15-25. Tools can also be purchased for an additional \$12. Class limit is 12.

**Instructor: Chip Wentz**

6 Hrs 2 Sessions \$34  
12WREC1015 Feb. 1 & 8 W 6:00pm-9:00pm FRE

### NEW! Chainmail Statement Pendant & Earring Set

Statement pendants are one of the hottest fashion trends this season! Create your own personalized statement pendant and earring set using advanced chainmail techniques. It is recommended that you have taken at least one basic chainmail class before trying this more advanced one. Stop by the Kern Center to see the possibilities! \*Kits are available from the instructor the first night of class and range from \$10-25. Tools can also be purchased for an additional \$12. Class limit is 12.

**Instructor: Chip Wentz**

3 Hrs 1 Session \$26  
12WREC1016 Feb. 29 W 6:00pm-9:00pm FRE

### Jewelry Making 101-Basic Bead Stringing Bracelets

Create your own unique bracelet as well as learn the techniques of basic jewelry construction. You will learn how to design, properly size a bracelet for your own personal custom fit, the proper usage of crimps, chain nose pliers, wire and cutters. You will take home a beautiful bracelet that you have designed and made especially for you. This is the perfect class to begin your exciting journey into the world of jewelry making! \*Class limit is 10 students plus there is a \$10-\$25 kit fee payable to the instructor.

**Instructor: Lynne Cartwright**

3 Hrs 1 Session \$22  
12SREC1017 Apr. 17 T 6:00pm-9:00pm FRE

### Jewelry Making 102-Beaded Loop Earrings

Let's make earrings to match that bracelet to complete your set! Or you can choose to make an interchangeable dangle for a loop necklace. Learning the techniques for making loops will allow you to create these projects and more. Lynne will teach you three different ways to make a loop on a headpin using round nose and hollow nose pliers. \*Class limit is 10 students, plus \$10 - \$25 kit fee payable to the instructor.

**Instructor: Lynne Cartwright**

3 Hrs 1 Session \$22  
12SREC1018 Apr. 24 T 6:00pm-9:00pm FRE

### Jewelry Making 103-Chainmail Bracelet

In this last jewelry class by Lynne, you will use the 3000-year-old art of chainmail to make your bracelet. Chainmail is the art of weaving jump rings into a piece of jewelry. You will learn how to open and close jump rings to make your own beautiful bracelet.

Tool list provided. \*Class limit is 10 students plus there is a \$10- \$25 kit fee payable to the instructor.

**Instructor: Lynne Cartwright**

3 Hrs		1 Session	\$22
12SREC1019	May 1	T 6:00pm-9:00pm	FRE

**Stained Glass Panels**

Stained glass makes an amazing addition to any plain window. Learn to cut, foil and solder a stained glass window panel for your home. No experience necessary. You may select from 6 designs including Frank Lloyd Wright, Celtic, Victorian, Quilt, Heart and Star. All tools and supplies are furnished along with many beautiful colors of stained glass. The class meets two evenings, also plan to work up to two hours on your project between classes. Visit [www.stevesglassclass.com](http://www.stevesglassclass.com) for photos of the projects and FAQ. Class limit is 10 students. \*Cost includes all project supplies and glass.

**Instructor: Steve Noblet, Stained Glass Craftsman**

6 Hrs		2 Sessions	\$110*
12WREC1020	Mar. 21 & 28	W 6:30pm-9:30pm	FRE

**Stained Glass Garden Butterfly**

Welcome the warmer weather with creativity and color! Come and make a stained glass garden butterfly. Students will cut, foil and solder this handsome glass project in one evening with no experience necessary. Choose from many glass colors to personalize your piece. All tools and materials are provided. Visit [www.stevesglassclass.com](http://www.stevesglassclass.com) for photos of this project and FAQ. Class limit is 12 students. \*Cost includes all project supplies and glass.

**Instructor: Steve Noblet, Stained Glass Craftsman**

3 Hrs		1 Session	\$49*
12SREC1021	May 7	M 6:30pm-9:30pm	FRE

**NEW! Stained Glass Mosaics**

Come and learn to make a 25 square inch stained glass mosaic panel. Mosaics offer a great way to use small piece materials for exciting results. No experience is necessary. All tools and materials are provided. Visit [www.stevesglassclass.com](http://www.stevesglassclass.com) for photos of this project and FAQ. Class limit is 16 students. \*Cost includes all project supplies and glass.

**Instructor: Steve Noblet, Stained Glass Craftsman**

3 Hrs		1 Session	\$49*
12SREC1022	May 22	T 6:30pm-9:30pm	FRE

**NEW! Fused Glass 101**

Want to try one of the coolest trends in glass today? Ellen Rubin, the owner of Ellen's Glass Act in Sylvania, Ohio will be presenting this beginning course on fused glass. In the first session, she will discuss what you need to know about glass and go over the cutting techniques involved. During the second and third sessions, you will complete two projects and learn more techniques: a bowl and the uses of powdered glass and dichro slide (decals on glass) and then something of your choice and the techniques of liquid glass. Visit [www.ellensglassact.com](http://www.ellensglassact.com) to see what fused glass is all about. A list of materials will be distributed the first night of class (supplies for the first class only are included in the price of the course). Prices will vary depending on the types of glass you choose for your projects.

**Instructor: Ellen Rubin, Ellen's Glass Act**

12 Hrs		3 Sessions	\$199
12SREC1023	Apr. 12-26	R 1:00pm-5:00pm	FRE

**NEW! Fused Glass 102**

Hooked on fused glass? Looking for more in the Fremont area? In this three week session, Ellen Rubin will guide you through three more projects and new techniques. Start with a project of your choice while learning about making molds and fiber paper techniques. In the second week, complete a second project of your choice while learning about making pattern bars from glass. Complete this course with a third project of your choice and learn about slumping glass and kiln techniques. Attendance of Fused Glass 101 is required to participate in this course. Visit

[www.ellensglassact.com](http://www.ellensglassact.com) to see what fused glass is all about. A list of materials will be distributed prior to the first night of class and prices will vary depending on the types of glass you choose.

**Instructor: Ellen Rubin, Ellen's Glass Act**

12 Hrs		3 Sessions	\$199
12FREC1024	May 3-17	R 1:00pm-5:00pm	FRE



**NEW! Beginning Watercolors**

Do you want to try a new art medium? Always dreamed of using watercolors? This class will consist of a demonstration lesson, studio time and a critique. Begin your studio time at 12pm so you will be ready for class during the allotted 2 hour block. Jim will present from 1 to 3pm. A material list will be provided prior to the first class.

**Instructor: Jim Andrews, Artist**

12 Hrs		6 Sessions	\$89
12SREC1025	Apr. 14-May 19	S 1:00pm-3:00pm	FRE

**NEW! Beginning Acrylic Painting**

Versatile and fast-drying, acrylics are an exciting medium to use to explore your artistic side. Easier to clean up than oil paints, acrylics can be used straight from the tube or thinned with water and used like watercolors. This beginning class will demonstrate basic concepts from mixing paints to cleaning brushes. Projects will vary depending on your inspiration, so make sure to bring your creative streak! A material list will be provided.

**Instructor: Connaught Cullen, Artist**

12 Hrs		4 Sessions	\$89
12SREC1026	Apr. 23- May 2	MW 6:00pm-9:00pm	FRE

**Woodchip Carving**

Experience the fundamentals of chip carving, an old world folk craft originating in Switzerland. This technique is the simplest form of wood carving used on furniture, boxes, trivets, molding and ceiling beams. Wood and tools will be provided by instructor. Short supply list is available. Class limit is 10 students.

**Instructor: Kent Cartwright, Wood Carver**

12 Hrs		4 Sessions	\$75
12SREC1028	Apr. 17-May 8	T 6:00pm-9:00pm	FRE

**Shaker Box Making**

Ever wonder how to make those Shaker Boxes you see in the stores? This class is your chance to learn and make your own! Make five shaker boxes while being led by Carl Huth, lifelong avid woodworker. This class includes all the wood it takes to make the boxes, all the tools it takes, the instruction and a class booklet. Learn about the Shaker religion, what these boxes meant to them and how the Shakers finished them. Additionally, learn what modern boxes use for finish today, a little bit of wood technology and why wood can be bent during the lunch break where lunch is provided! Stop by the Kern Center to see an example of the finished boxes you will be making! \*All materials included in the cost of the class.

**Instructor: Carl Huth**

10 Hrs		2 Sessions	\$129*
12WREC1029	Mar. 24 & 31	S 9:00am-2:00pm	FRE

**NEW! Beginning Sewing**

Whether you have always wanted to learn to sew or you just need a refresher course, this basic class is ideal for you! Start with the basics of your machine, reading patterns and cutting from a pattern and then move into 3 projects (pillowcases, pillows and pajamas). A list of materials will be provided when you register and prices will vary based on the cloth you choose.

**Instructor: Richana Smith**

9 Hrs 3 Sessions \$49  
 12WREC1030 Feb. 28-Mar. 13 T 6:00pm-9:00pm FRE

**NEW! Ballroom Dancing Level 1**

Do you love DWTS? Ever wanted to try your hand at couples dancing? This beginner level class will cover a variety of Foxtrot, Waltz, Rumba, Swing/Jitterbug and Salsa basic moves as well as concepts of timing/rhythm, lead/follow and style/technique. A great place to start if you have no dance experience or if you want a review of the basics, so grab your partner and join us for a great evening!

**Instructors: Timothy and Annessia Nyman**

9 Hrs 6 Sessions \$75 per couple  
 12WREC1031 Jan. 9-Feb. 20 M 7:00pm-8:30pm FRE  
 12WREC1032 Mar. 12-Apr. 16 M 5:30pm-7:00pm FRE



**NEW! Ballroom Dancing Level 2**

Are you ready for more advanced moves? Level 2 is designed for people who want to start to be solid comfortable dancers. People usually take this class at least twice to be very comfortable with their fundamental patterns. You will be introduced to 4-6 intermediate moves in the focus dances. Timing/rhythm, lead/follow, basic posture and frame techniques are emphasized. The class will progress at an average rate based on attendees. Grab your dancing shoes and let's move!

**Instructors: Timothy and Annessia Nyman**

9 Hrs 6 Sessions \$75 per couple  
 12WREC1033 Mar. 12-Apr. 16 M 7:00pm-8:30pm FRE

**NEW! The Secret to the Perfect Thank You**

Have you written your thank you cards from the holidays? If your answer is "NO", this is the class for you! From procrastination to developing the written content, participants of this class will learn how to write the perfect thank you. Receiving a nice handwritten thank you is not only a rarity these days; it is a wonderful gesture that shows the recipient you are truly grateful. Make sure to bring your pen!

**Instructor: Christine Michael**

2 Hrs 1 Session \$15  
 12WREC1034 Feb. 1 W 6:00pm-8:00pm FRE  
 12SREC1035 Apr. 4 W 6:00pm-8:00pm FRE

**NEW! Online Dating for Beginners**

Single and tired of waiting to meet that special person? On-line dating is a proven method for finding people with similar interests with a possible love connection. This class will explore the different websites for on-line dating, how to set-up an account, the do's and don'ts of photos and personal information along with suggestions for getting started. Why not try something new and exciting instead of waiting and wondering?

**Instructor: Amanda Pochatko**

4 Hrs 2 Sessions \$29  
 12WREC1036 Mar. 23 & 30 F 6:30pm-8:30pm FRE

**NEW! Stocks, Bonds, and Investing: Oh, My!—Online**

Looking for a good solid class in the basics of stocks, bonds, finance, and investing? Haven't the slightest clue how to prepare for retirement, pay for college, or even manage your personal finances? Wish you had some guidance to put your finances into clear and understandable perspective? And do you wish you could do it all without having to pay a broker or a financial advisor? Well, look no further. The class you need is right here!

Stocks, Bonds, and Investing: Oh My! is an enjoyable class that walks you through the fundamentals of investing. The course will not only teach you about the stock markets, 401k plans, and retirement, but it will also address personal financial issues that are often ignored, but absolutely essential, to your success as an investor. This course won't just throw a bunch of terms at you, expecting you to memorize everything. The instructor takes the time to explain concepts in detail so you understand how and why things work in the investment world. You'll leave this course with a comprehensive and thorough education in personal finance and investment. And you will have provided yourself with the independence, confidence, and peace of mind you'll need to make your own investment decisions. Full of solid advice and good common sense, this course is bound to make life just a little easier for you.

24 Hrs 12 Sessions \$89  
 A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www.Ed2go.com/kern](http://www.Ed2go.com/kern)**

**FOODS**

**NEW! Bread Making**

Join Chef Ed Logan for 3 days of bread, bread, bread! This class will help you learn about different types of breads and how to make some of the varieties. Whether you are a novice or experienced bread maker, this class is sure to be fun, informative and tasty!

**Instructor: Chef Ed Logan**

6 Hrs 3 Sessions \$39  
 12WREC1040 Mar. 16 F 6:00pm-8:00pm FRE  
 Mar.17 & 18 SU 2:00pm-4:00pm FRE



**NEW! Beer Appreciation**

Do you want to know the difference between an ale and a lager? What are hops and why are they in beer? Which president(s) brewed their own beer? What beer goes best with the meal I'm cooking tonight? Want to know what IPA, IBU, and ABV mean? This class is for you! Everything you ever wanted to know about beer, from its origins almost 10,000 years ago, through the brewing Trappist monks of the 16th century, to the Prohibition in the US, to today this class will quench your thirst for beer knowledge!

**Instructor: Grant Cummings**

6 Hrs 3 Sessions \$49  
 12SREC1037 May 10-24 R 5:30pm-7:30pm FRE

### NEW! Wine Tasting and Tour at the Chateau Tebeau Winery

Curious about wine and don't know where to start? Just want a night out at a local winery? Join us for a wine tasting and tour of the Chateau Tebeau Winery in Helena. We'll take a tour of the facilities and then relax with a tasting tray of wines and appetizers while learning about the different features of each wine. Why not make it a date night or bring your group. Space is limited so be sure to sign up early!

**Instructor: Bob and Mary Tebeau**

2 Hrs 1 Session \$29  
12SREC1038 Apr. 18 W 6:00pm-8:00pm CHTE

### NEW! Hors D'oeuvres 101

Missing the holidays already? Why not throw a party to show off some of these tasty treats? Learn about a variety of hors d'oeuvres; how to make them, serve them and a little bit of history too in this delicious class. Plus you get to eat the results!

**Instructor: Chef Ed Logan**

8 Hrs 4 Sessions \$49  
12WREC1041 Feb. 19-Mar. 11 U 2:00pm-4:00pm FRE

### NEW! Candy Making with Molds

Just in time for Valentine's Day! Why not give a heartfelt and delicious gift this year instead the same old box candy? Chef Ed Logan will show you how to make beautiful chocolates using molds you can find in any craft store. From plain milk to colors, this class is sure to be creative and tasty.

**Instructor: Chef Ed Logan**

4 Hrs 2 Sessions \$29  
12WREC1042 Jan. 22 & 29 U 2:00pm-4:00pm FRE

### NEW! Hot and Spicy

Do you like hot and spicy food? Do you know the difference between the heat you feel from hot peppers, black pepper, horseradish, or wasabi? This class will teach you the origins of hot and spicy foods in their native cultures. Why are hot foods eaten in hot climates? What's the hottest pepper in the world? How can you "cool down" after overdoing it with something hot? You'll learn how to cook with heat and how to beat the heat!

**Instructors: Chef Ed Logan and Grant Cummings**

10 Hrs 5 Sessions \$79  
12SREC1043 Apr. 23-May 21 M 6:00pm-8:00pm FRE

## LANGUAGE COURSES FOR WORK, PLAY OR TRAVEL!

### Conversational Spanish I

This practical conversational course is fun for those who have little or no Spanish training. You will not be memorizing lists of words, verb tenses or conjugations. You will be able to use what you learn to travel, converse and enjoy using the Spanish language both in class and in the real world. An illustrated textbook is available for purchase at the Terra Community College Bookstore.

**Instructor: Christine Schneider-Smith, CASS Enterprises**

15 Hrs 6 Sessions \$99  
12WREC1044 Jan. 10-Feb.14 T 6:30pm-9:00pm FRE

### Conversational Spanish VI

More of our popular conversational course for Spanish learners. If you have had high school Spanish, you will remember enough to join this class. Pairing your enthusiasm with an illustrated textbook, you will be able to use what you learn to travel, converse and enjoy using the Spanish language in class and in the real world. You will not be memorizing lists of words, verb tenses or conjugations. A paperback textbook is available for purchase at the Terra College store.

**Instructor: Christine Schneider-Smith, CASS Enterprises**

17.5 Hrs 7 Sessions \$119  
12WREC1045 Jan. 5-Feb. 16 R 3:00pm-5:30pm FRE

### Spanish for Law Enforcement – Online

With more and more Spanish-speaking people living in the United States every year, learning the Spanish language is becoming ever more important—especially in the field of law enforcement, where clear and quick communication is crucial. Whether you're new to the Spanish language or just want a refresher, this online Spanish course will give you the basic tools you need for everything from making casual conversation to handling life-or-death situations. Better yet, you'll focus specifically on Spanish for law enforcement officers, skipping the "touristy" phrases you don't need to know.

24 Hrs 12 Sessions \$89

A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www.Ed2go.com/kern](http://www.Ed2go.com/kern)**

### Conversational Japanese – Online

Whether you want to learn conversational Japanese for travel or just for fun, you'll find this course makes it easy and enjoyable for beginners to master the essentials of the Japanese language. Guided by your native Japanese instructor, you'll learn useful conversational phrases and vocabulary words, while getting a tour of some fascinating spots in Japan. You'll come away with cultural knowledge only an insider has. By the end of this course, you'll not only have basic conversational skills that will enable you to travel around the country easily, but you'll have discovered the heart of Japan!

24 Hrs 12 Sessions \$89

A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www.Ed2go.com/kern](http://www.Ed2go.com/kern)**

### Beginning Conversational French – Online

Discover how easy it can be to learn common words and phrases for both leisure and business. This course makes pronunciation simple, with phonetic spellings for every word and phrase you need to learn. The course even includes audio, so you'll be able to hear and practice the language with little more than a click of your mouse! You'll also learn cultural tips in each lesson that will make you more comfortable in a foreign setting. After finishing this course, you'll be prepared to speak French in a wide variety of settings and situations.

24 Hrs 12 Sessions \$89

A new class starts Jan. 18, Feb. 15, Mar. 21, Apr. 18, May 16

**Register at [www.Ed2go.com/kern](http://www.Ed2go.com/kern)**

## FUN & FITNESS FOR A LIFETIME

### Motorcycle Ohio

Terra Community College is a permanent site for the Ohio Department of Public Safety Motorcycle Safety Program. Classes for Motorcycle Ohio begin on April 20, 2012. To find a full list of course dates and times and/or to register, please go to [www.terra.edu/ContinuingEducation/CommunityCourses/MotorcycleTraining.html](http://www.terra.edu/ContinuingEducation/CommunityCourses/MotorcycleTraining.html)



Sunday–U; Monday–M; Tuesday–T; Wednesday–W;  
Thursday–R; Friday–F; Saturday–S

Fre-Fremont

### PADI Discover Scuba Experience

If you've always wanted to try scuba diving, then jump in! Here's your chance to breathe underwater in the warm, fun, safe, and convenient confines of the Fremont YMCA pool. To go on your Discover Scuba Adventure you must fill out a medical statement form and be at least 10 years of age or older. Students under 18 must have a written parental consent. **Students will meet at the Fremont YMCA.** Be prepared to get wet and have fun! Save \$40 off the cost of the PADI Open Water Diver course offered the following week if you take this course!

<b>Instructor: Rod Althaus, New WAVE Dive Shop</b>				
4 Hrs		1 Session		\$40
12WREC1048	Mar. 10	S	8:00am-12:00pm	FRE YMCA Pool
12WREC1049	May 6	U	8:00am-12:00pm	FRE YMCA Pool



### PADI Open Water Diver Training

Learning to scuba dive is easy and fun! Students will participate in two classroom sessions and two pool sessions and four open water dives with New Wave Dive Shop. Upon completion of the pool training and classroom review sessions, students must complete two days of four open water dives to earn their PADI Open Water Diver certification. For additional details please contact the instructor, Rod Althaus at 419-734-2240. Get certified in time to scuba dive on your Winter Escape or Spring Break to the tropics! Participants must fill out a medical statement form and students under the age of 18 must have written parental consent. Tuition includes all student material and textbooks and instructor provides all scuba equipment during pool sessions except mask, snorkel, fins and boots. These items may be purchased at a student discount from the New Wave Dive Shop. Open water dives will be done at White Star Quarry in Gibsonburg, Ohio.

<b>Instructor: Rod Althaus, New WAVE Dive Shop</b>				
24 Hrs		6 Sessions		\$345
12WREC1050	Mar. 20-29	TR	6:00pm-10:00pm	FRE
Pool training	Mar. 25 & Apr. 1	U	8:00am-12:00pm	
12WREC1051	May 15-24	TR	6:00pm-10:00pm	FRE
Pool training	May 20 & 27	U	8:00am-12:00pm	

*\*PADI final certification will require an additional \$95.00 rental fee for the two days of four open water dives payable to New Wave Dive Shop. Open Water Dive times will be scheduled with the instructor.*

### Horseback Riding

Have you been searching for a horseback riding stable in NW Ohio? Search no longer and join Sanderson Stables as Terra's Kern Center physical education partner for Horseback Riding. Established in 1982 as an Instructional Stable and Riding Academy, Sanderson Stables provides the highest quality riding instruction for all ages and levels

in a family operated environment. Sanderson Stables also provides credit classes to Terra Community College Students in Western/English Horsemanship and Equestrian Stables Management. Sanderson Stables conducts riding lessons and clinics where each rider may pick from a wide variety of Sanderson Stables horses and tack. Call or email them at [ratman@wcnet.org](mailto:ratman@wcnet.org) for more information. Remind them that you are with Terra Community College. Fully Insured.

**To register call Sanderson Stables at 419-655-2253**

## FITNESS COURSES

### Blast-Off

Challenge yourself this WINTER and SPRING! It's time to really blast off those unwanted holiday calories! Have fun as you blast through various dance styles that combine invigorating body movements and creative toning routines to burn fat. No experience is necessary and all fitness levels are welcome. Come dance your worries and the night away!

**Instructor: Angie Schroeder, Certified Fitness and Zumba**

*Instructor*

9 Hrs	9 Sessions		\$45 or \$7 per session
12WSAC1000	Jan. 9-Mar. 12	M	6:00pm-7:00pm FRE
10 Hrs	10 Sessions		\$50 or \$7 per session
12WSAC1001	Mar. 19-May 21	M	6:00pm-7:00pm FRE



### Cardio Cycling

Cardio Cycling is all about reaching your personal fitness goals. This new cycling class utilizes heart rate monitors to help you with your own individual fitness goals, while in a fun filled group atmosphere. Whether you are trying to get more competitive in your sport, live a healthier life, tone your body or lose extra body fat, this cycling class is for you! All fitness levels welcome! Heart Rate Monitor required.

**Instructors: Angie Schroeder and Niki Brough, Nationally Certified Cycle Instructors**

10 Hrs	10 Sessions		\$45 or \$7 per session
12WSAC1002	Jan. 10-Mar. 13	T	6:00am-7:00am FRE
12WSAC1003	Mar. 20-May 22	T	6:00am-7:00am FRE
12WSAC1004	Jan. 10-Mar. 13	T	5:00pm-6:00pm FRE
12WSAC1005	Mar. 20-May 22	T	5:00pm-6:00pm FRE
12WSAC1006	Jan. 12-Mar. 15	R	6:00am-7:00am FRE
12WSAC1007	Mar. 22-May 24	R	6:00am-7:00am FRE

### Yoga-Chi

Relax as you move with the gentle flowing motions of Tai Chi as well as learn yoga posture for cardio, strength, core and balance. Participants will learn how to reduce stress through proper breathing, stretching and relaxation.

**Instructor: Angie Schroeder, Certified Yoga and Tai Chi**

*Instructor*

10 Hrs	10 Sessions		\$60 or \$9 per session
12WSAC1008	Jan. 10-Mar. 13	T	6:15pm-7:15pm FRE
12WSAC1009	Mar. 20-May 22	T	6:15pm-7:15pm FRE

Sunday-U; Monday-M; Tuesday-T; Wednesday-W;  
Thursday-R; Friday-F; Saturday-S  
Fre-Fremont



### Zumba® Fitness Class

The routines feature interval training sessions where fast and slow rhythms and resistance training are combined to tone and sculpt your body while burning fat.

**Instructor:** Angie Schroeder, *Licensed Zumba® Instructor*

8.5 Hrs	10 Sessions	\$40 or \$5 per session
12WSAC1010	Jan. 11-Mar. 14 W	6:00pm-6:50pm FRE
12WSAC1011	Mar. 21-May 23 W	6:00pm-6:50pm FRE

### Revamped 212

You can revamp your workout with just one degree of change. A change in temperature from 211 to 212 can produce amazing alterations. So, too, can this class. A one-degree change in your routine will cause muscles to respond to your effort. This class is both a cardiovascular workout as well as strength training. Every fitness level can enjoy a fun, fast paced workout focusing on weight loss while improving overall health.

**Instructor:** Angie Schroeder, *Nationally Certified Personal Trainer & Fitness Instructor*

8.5 Hrs	10 Sessions	\$40 or \$5 per session
12WSAC1012	Jan. 11-Mar. 14 W	5:00pm-5:50pm FRE
12WSAC1013	Mar. 21-May 23 W	5:00pm-5:50pm FRE

### R.I.P.P.E.D.

Resistance, Intervals, Power, Plyometrics and Endurance as the workout portion along with Determination will help you achieve and maintain the physique you desire in ways that are fun, safe and extremely effective. Along with driving, motivating music R.I.P.P.E.D. is effective for all levels of fitness! This class is tough yet doable; R.I.P.P.E.D. will absolutely challenge your levels of fitness and endurance!

**Instructor:** Angie Schroeder, *Nationally Certified Group Fitness Instructor*

10 Hrs	10 Sessions	\$40 or \$5 per session
12WSAC1014	Jan. 12-Mar. 15 R	5:00pm-6:00pm FRE
12WSAC1015	Mar. 22-May 24 R	5:00pm-6:00pm FRE

### Butts and Guts

The name says it all! You'll love this class as Niki helps you tone and tighten those hard to tone spots! You will look smashing for summer!

**Instructor:** Niki Brough, *Certified Fitness Instructor*

7.5 Hrs	10 Sessions	\$40 or \$6 per session
12WSAC1016	Jan. 12-Mar. 15 R	5:00pm-5:45pm FRE
12WSAC1017	Mar. 22-May 24 R	5:00pm-5:45pm FRE

### Body Works

Tone, strengthen and add flexibility to your muscles with resistance type exercises using dyna bands and hand weights to help prevent degenerative diseases.

**Instructor:** Debbie Gallagher, *Fitness Instructor*

9.5 Hrs	19 Sessions	\$50 or \$3 per session
12WSAC1020	Jan. 9-Mar. 14 MW	11:45am-12:15pm FRE
12WSAC1021	Jan. 9-Mar. 14 MW	4:45pm-5:15pm FRE
10 Hrs	20 Sessions	\$55 or \$3 per session
12WSAC1022	Mar. 19-May 23 MW	11:45am-12:15pm FRE
12WSAC1023	Mar. 19-May 23 MW	4:45pm-5:15pm FRE

### EARLY REGISTRATION

Register by January 20 and receive 10% off.

### MULTIPLE COURSE REGISTRATION

Register for 3 or more Community Education Courses and receive 20% off (please note this discount applies to a single person registering for 3 or more classes).

Faculty and Staff discounts are also available.

Only one discount is applicable.

Discounts must be applied at the time of registration.

**PLEASE CONTACT THE KERN CENTER  
419-559-2255 OR 800-826-2431  
FOR MORE INFORMATION.**




## 5 WAYS TO REGISTER

 email: kern@terra.edu

 fax: 419-334-9414

 phone: 800-826-2431 or  
419-559-2255

 walk-in: Ask for Marsha

 mail: Kern Center  
2830 Napoleon Road  
Fremont, Ohio 43420

# ELDERCOLLEGE WINTER/SPRING 2012 SCHEDULE

## What is the ElderCollege Lifelong Learning Institute at Terra?

Learning for the joy of it with no tests, grades or credit associated with the educational experiences! Discover the joy of lifelong learning with other adults, age 50 and beyond, who share a common desire to learn. ElderCollege is a membership organization for active adults, regardless of their educational background. There are no tests or grades, although a few classes do have assignments - if you take a painting or writing class you can expect to paint or write!

## Keep the Endowment Growing!

The **Cunningham ElderCollege Endowment Fund** is in existence to keep ElderCollege operating costs affordable. Please consider making a donation - small or large to help this fund grow to the point where it will actually be able to make a large difference in the financial picture of ElderCollege. Each year as the College budget gets tighter; it becomes more important for ElderCollege to cover all expenses. Only a portion of the interest is available to use. As this Fund grows, we will have a greater amount of money available for scholarships and special programs. With a larger endowment, we would be able to use some for operating expenses without raising course fees. We continue to have a scholarship fund to assist any member who is in need of some additional funds to cover class fees. Donations to the Cunningham ElderCollege Endowment Fund help make this scholarship fund possible. Contributions are invested and only a portion of the interest is used. Members and friends have made tax-deductible donations to establish and grow this fund. Memorial donations, planned gifts and regular contributions have grown this fund to \$18500 with currently \$550 available to use for ElderCollege Lifelong Learning scholarships. Thank you for your continued contributions to this fund. Tax-deductible donations of any size are always welcome. If you wish to discuss inclusion of the endowment in your estate plans, contact Dr. Sue Babione at the college (419.559.2301).

*Let's keep the fund and program growing for the future!*

## Elderhostel

ElderCollege is part of the Elderhostel Institute Network. Many members not only participate in classes and activities at Terra, but also attend Elderhostel programs throughout the world. The Elderhostel catalogs are available online at [www.elderhostel.org](http://www.elderhostel.org). The Elderhostel Institute Network information is available online at <http://www.elderhostel.org/ein/intro.asp>

## Our Mission

ElderCollege of Terra Community College is a peer-led group serving mature learners by broadening intellectual interests, physical activity and social interaction. Our mission is to create a climate that rekindles interest and stimulates the thrill of lifelong learning.

### Cost of Membership:

- Single membership - \$25
- Second membership (Husband/Wife) - \$20

### Member Benefits:

- Class and outing participation
- Leadership opportunities on ElderCollege committees: Steering, Curriculum, Travel, Special Events & Social, Public Relations, Executive, and Nominating
- Use of Terra's computer labs, including Internet access and e-mail

- Use of Terra's library and Ohio Link lending system
- Membership at Terra's Student Activities Center for \$40 per semester

## Inclement Weather Policy

ElderCollege is never held when Terra is closed. These announcements are made on local TV and radio stations. If classes are delayed until 9:30 AM, we will begin with our 10 AM class unless you hear otherwise. Please make certain that we have your correct phone number so we may contact you with class-related information. If a class is cancelled, we will attempt to add it at the end of the class series.

## Special Events

### Sampler

#12FELC2001

10:30 AM - 12:00 PM

Thursday, January 12, 2012

Come attend a short program to meet and hear from the instructors about their courses. Each instructor will speak for a few minutes about their exciting classes so you may "sample" as you decide what to register for. It is the perfect time to bring a friend to experience ElderCollege for the first time and to catch up with friends from previous classes. The college cafeteria will be open as many of you may want to continue your conversations over lunch (at your own expense) after the sampler.

Cost: No Charge

## Educational Outings

### Shakespeare at Stratford, Ont.

#12SELC3010

May, 11, 2012 - May, 12, 2012

We are considering a trip to Stratford, Ont. to see a play or two this Spring. At this point, the schedule will include 42nd street, a tap-dance musical and Match Maker. We plan a two day, one night visit and want to advertise it now to determine interest and permit the travelers to obtain their passport if necessary.

COST: not determined at this point. We can advise you as to the cost as we get closer to the date of travel.

### The Canadian Island Trip, Island of Coudres

#12FELC1009

September 4, 2012 - September 10, 2012

How about a nice Fall trip to the North Country? This 7 day/6 night trip will include a tour of the Charlevoix region of Quebec, 3 nights stay on the Island of Courdes, Guided tours of Quebec City, Montreal, visit the Notre Dame Basilica, the Museum of Fine Arts and a little whale watching in the bay of St. Catherine.

Cost: \$880 per person double occupancy.

### AWAKE Outing

Are you A.W.A.K.E.? This new program is designed to give those individuals who are more physically active or wish to be more physically active an opportunity to experience life in different ways. A.W.A.K.E. stands for Adults Wanting Activities, Knowledge, & Experiences. Programming ideas may include golf outings, hiking, biking, cross country skiing, tennis or downhill skiing. If you have additional ideas, please present them to the ElderCollege Coordinator or one of the committee members. All activities will be considered. Keep in mind; if we are to travel via motor coach to an off campus site, we will need a minimum of 30 participants.

### Winter Golf

#12WELC2010

February 15, 2012 - February 20, 2012

Leave the winter doldrums behind or work on your swing for the upcoming golf season with this trip to Manning, SC. We will play 18 holes of golf on several different courses during our time down south. Trip includes travel via motor coach from Terra to Manning, and return, 4 days of golf with cart, if you wish, you can play an additional 18 holes each day at discounted cost, 2 meals each day and lodging. Open to men & women.

Cost: \$635



## Day Classes

### Book Review

#12WELC2011

**Facilitator:** Pam Hoseman, *Birchard Public Library*

Fridays, Jan. 20, Feb. 17, & Mar. 16 10:00 AM -12:00 PM

The class will select books from a list provided by the group facilitator to read and discuss. One book will be discussed each month. Participants are asked to read or listen to the book, "The Guernsey Literary and Potato Peel Pie Society," by Mary Ann Shaffer, for the January discussion. Books may be purchased by participants on their own or borrowed from the public library.

Cost: \$5 members/\$10 non-members

### Poems of Spirituality

#12WELC2012

**Facilitator:** Dr. Marsha Bordner, *Terra Community College*

Friday, February 10, 2012 9:00 AM – 11:00 AM

We will discuss a variety of poems by some of the great poets (John Donne, George Herbert, John Milton, Shakespeare, and others if time allows). As part of the discussion, we will share our personal definitions of "spirituality" and how those definitions may mirror (or may not mirror) the words of the poets.

Cost: \$5 members/\$10 non-members

### Basic Digital Camera Class

#12WELC2013

**Facilitator:** Ken Dumminger, *Certified Photographic Consultant*

Monday, February 13, 2012 1:00 PM – 3:30 PM

You have a digital camera, now what do you do with it? This 2 hour class will show you how to use your digital camera, setting the menus, image size, white balance, e-mail, websites, printing, storing, improving photos and more.

Cost: \$15 members/\$20 non-members

### Creative Writing

#12WELC2014

**Instructor:** Lylanne Musselman, *Terra Community College*

Fridays, January 27, 2012 – March 2, 2012 1:00 PM – 3:00 PM

Welcome to Creative Writing! This will be an interactive class with a lot of writing, discussion, and sharing of your creative writing endeavors. However, don't worry if you're shy because no one is here to be judged or to be put on the spot – but it is essential for you to get the most out of this course to participate as much as possible in the workshops, and by asking questions. As mentioned above be prepared to write a lot, but most importantly be prepared to discover the creative writer within and have fun! There will be no required texts, but I will always give recommendations for good creative writing books. In addition, there will be handouts when needed and I will always supply a lot of prompts to get the writings started.

Cost: \$50 members/\$55 non-members

### History of the Bible in English Part II

#12WELC2015

**Instructor:** Norb Wethington, *Terra Community College, Retired*

Wednesdays, January 25, 2012 – February 29, 2012

10:00 AM – 12:00 PM

This is the second half of our introduction to how the Judeo-Christian Sacred Scriptures developed in English. Here we will start with the creation of the King James/Authorized Version and move into the modern era ending with the 1998 publication of the Contemporary English Version. Along the way we will also review the oral source theories, see how the "Great Awakening Movements" helped or hindered its growth, consider the issue of Fundamentalism, and discover how the text of the various Dead Sea Scrolls affected our most modern translations.

**NOTE:** "Part Two" can be taken as a "free-standing" course. You do NOT need to have completed Story of the Bible in English: Part One beforehand. Important material will be reviewed and a complete set of "Part One" handouts will be available for those who request them.

Cost: \$40 members/\$45 non-members

### Germany from its unification to Hitler's Empire

#12WELC2016

**Instructor:** Carol Repass, *Terra Community College*

Tuesdays, January 24, 2012 – February 28, 2012

1:00 PM – 3:00 PM

This course will be political in nature and will include at least three videos of original footage of WWI, Hitler and WWII.

Cost: \$35 members/ \$40 non-members

### Musicals

#12WELC2017

**Instructor:** Jean Vestal

Fridays, January 27, 2012 – March 2, 2012

10:00 AM – 12:00 PM

We will learn a musical show from the inside out. We'll examine the music, choreography, and the plot line, getting to know the 'how' it became a show. You can help by suggesting show in this class. As usual we will listen, and watch (films of each show) as much as possible.

Cost: \$35 members - \$40 non-members

### Painting with Watercolor

#12WELC2018

**Instructor:** Jim Andrews, *Artist*

Fridays, January 27, 2012 – March 2, 2012

10:00 AM -12:00 PM

This course will consist of studio time, demonstration lesson and critique. Begin your studio time at 9 AM so you will be actively working and ready for class during the latter two hours of the time. He will be present from 10 AM until noon. This course is designed as an ongoing learning experience for students who have taken a previous watercolor course. New students are

welcome. \* Please note: Class time will be 10 AM - noon; open studio time will be the preceding hour.  
Cost: \$50 members/\$60 non-members

### Popcorn and a Movie!

#12WELC2019

**Facilitator: Bob Gamble, *Movie Buff***

Wednesdays, January 25, 2012 – February 29, 2012

12:30 PM – 3:00 PM

Ahoy landlubbers! Join us as Popcorn & A Movie takes to the high seas with a nautical theme. Such sea-faring yarns as Moby Dick, Mutiny on the Bounty, Captain Blood, Treasure Island, Billy Budd, Anchors Aweigh, and Pirates of the Caribbean are just a few of the possibilities. So get on up the gangplank before we hoist the mainsail and get underway without ye, Maties!

Cost: \$40 members/\$45 non-members

### Games of the Past

#12WELC2020

**Facilitator: Don Stull, *Game Lover***

Mondays, January 30, 2012 – February 27, 2012

10:00 AM – 12:00 PM

What a better time than in the cold of winter to play games? Games we used to play, face to face like Monopoly™, checkers or maybe Euchre, Pinochle, Hearts or Spades? We can also introduce new games to the other participants. We will play friendly games over four weeks. Come spend a few hours playing and having a good time. We may have beverages and cookies to enhance our playing experience!

No class on February 20, 2012

Class size limited to 10 students

Cost: \$10 members/\$15 non-members

### Intro to Story Writing and Performance!

#12WELC2021

**Instructor: Lylanne Musselman, *Terra Community College***

Fridays, January 27, 2012 – March 2, 2012 10:00 AM – 12:00 PM

This will be an interactive class with a lot of writing, discussion, and sharing of ideas leading up to the chance to perform the best story/stories written during our time together. This will be a two part class for those that are interested in performing the work created, interested in directing the work to be performed, or are merely interested in seeing how everything comes together after the writing of the script(s) are complete. There will be no required texts, but I will have handouts when needed and I will always supply a lot of prompts to get the initial writings started. This will be a collaborative class where in the end everyone will work on one performance piece, or if there are several good pieces that could be performed, you will have your choice as to which piece you're most interested in working with. The first few weeks of our first class will be spent brainstorming ideas for performance, writing to those ideas, and creating dialogue. We will then get into developing the characters that will come to life through the performance(s), the setting(s), and the props. Finally, in the last week of the first class we will begin revising and fine tuning the dialogue. During the second class we will spend time with needed revisions, but most of our time will be spent rehearsing the piece(s) for the big performance! We hope to have at least one or two opportunities to stage these performances in front of an audience.

Cost: \$50 members/\$55 non-members

### Learn to Play the Wii®

#12WELC2022

**Facilitator: Don Stull, *Game Lover***

Mondays, January 30, 2012 – February 27, 2012

1:00 PM – 2:30 PM

Have you wanted to play the Wii® games for fun or fitness? Now is your chance to experience this game package before you buy. We will spend about 15 min. at the beginning of each class explaining how to install all the wires, and then move on

to various games like golf, bowling, tennis and possibly pinball.

No class on February 20, 2012

Class size limited to 10 students

Cost: \$10 members/\$15 non-members

### Professional Fireworks

#12WELC3010

Monday, March 5, 2012

1:00 PM – 3:00 PM

**Facilitator: Ken Dummering, *Professional Fireworks***

Promoter

Ohh, awe. You know you say it every July 4th when the fireworks are shot off. Come hear about how the professionals set up for a show, the regulations they have to follow for safety measures, and hear how they actually put a show together from one of our own local pyrotechnic professionals.

Cost: \$15 members/\$20 non-members

### Retirement Planning Workshop

#12WELC3011

**Facilitator: Laurie Sistrunk**

Session 1: Wednesdays February 29, 2012, March 7, 2012,

& March 14, 2012 6:30 PM – 9:00 PM

Session 2: Saturdays, March 10, 2012 & March 17, 2012

8:30 AM – 12:00 PM

Retirement Planning Today contains something for everyone. We will address financial issues that pertain to self-employed as well as employees of corporations and government agencies. Discover how to save money on taxes, manage investment risks, and protect your assets from potential long-term health-care expenses. Topics to be covered include: life planning for retirement, retirement needs and expenses, retirement roadblocks and mistakes, retirement income sources, retirement plan distributions, investments, risk management and asset protection, and estate planning. Learn how to build wealth and align your money with your values, to accomplish your goals in life. Whether you plan to retire 20 years from now or have just recently retired, the information you learn in class can deliver rewards throughout your lifetime. Couples may attend with no additional charge but must be pre-registered. One workbook (per couple) is included in the cost.

Cost: \$50



## 5 WAYS TO REGISTER



email: **kern@terra.edu**



fax: **419-334-9414**



phone: **800-826-2431 or 419-559-2255**



walk-in: **Ask for Marsha**



mail: **Kern Center  
2830 Napoleon Road  
Fremont, Ohio 43420**

# THE KERN CENTER

FOR COMMUNITY & INDUSTRIAL DEVELOPMENT

### REGISTRATION & PAYMENT

Fill out registration form completely, including your signature and date at the bottom. Failure to provide all requested information will delay and possibly prevent registration.

**Company Billing:** Please send a Purchase Order or Letter of Authorization with your registration and completed Company Authorization Form. Individuals under company sponsorship are responsible for payment of completed training if the company does not pay.

**Credit Card Payment:** Discover, MasterCard and Visa will be accepted. Your registration will not be processed without your account number, expiration date and signature.

### CANCELLATIONS & SUBSTITUTIONS

Terra reserves the right to cancel seminars due to low enrollment or other circumstances that warrant cancellation. Substitutions may be made at any time for an individual registrant. If cancellations are made by the registrant five (5) working days prior to the seminar, fees are fully refundable. **After that, no refunds will be made.** If Terra Community College cancels a class, you may choose to get a refund or apply your payment to another seminar.

Registered students who do not attend a class and have not canceled will be responsible for the class fees.

### WEATHER CANCELLATIONS

Listen to your local radio or TV stations for school closings. Cancellations apply to both credit and non-credit classes on Terra's Fremont campus and at satellite sites.

*Please Print Clearly*

First name \_\_\_\_\_ Last name \_\_\_\_\_ MI \_\_\_\_\_

Home address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_ Mobile Phone # \_\_\_\_\_

e-mail address: \_\_\_\_\_ Date of Birth / /  Veteran  
(Month/Day/Year)

Charge my tuition to:  VISA  MasterCard  Discover  
  

Card # \_\_\_\_\_ Exp. date: \_\_\_\_\_  
3 Digit Security Code: \_\_\_\_\_

Company Billing Information (please complete if applicable)

Company name \_\_\_\_\_ Company contact \_\_\_\_\_

Company address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Fax \_\_\_\_\_

The following information is requested for state and federal reporting purposes only. Terra Community College provides equal opportunity regardless of gender, race, ethnicity, disability, age, military status, or sexual orientation.

Gender:  Male  Female Age:  Under 18  18-25  26-34  35-50  51+

Race/Ethnicity:  Black, Non-Hispanic (BL)  Asian or Pacific Islander (AS)  Hispanic (HS)  
 Nonresident Alien (NR)  Am. Indian or Alaskan Native (AI)  White, Non-Hispanic (WH)

**For more information call: 800-826-2431 or 419-559-2255 or email: kern@terra.edu**



COURSE#	DATE	COURSE TITLE	COST	TOTAL

TOTAL ENCLOSED (Do not mail cash)

Sandusky County Chamber of Commerce Members, Tiffin Area Chamber of Commerce Members, Port Clinton Chamber of Commerce Members, Senior Citizens, and Terra Alumni are eligible to receive a 10% discount for any instructor-led seminar  
 Only one discount is applicable. Discounts must be applied at time of registration.

**MAIL COMPLETED FORM AND PAYMENT TO:**  
**Terra Community College • Kern Center • 2830 Napoleon Road • Fremont, OH 43420**  
**FAX REGISTRATION TO: 419-334-9414**



**TERRA**  
COMMUNITY COLLEGE

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Fremont, OH 43420

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## KIDS COLLEGE 2012 JULY 16TH-19TH!

### THE COOLEST COLLEGE IN OHIO!

KidsCollege at Terra State Community College has brought academic enrichment to more than 5,000 kids over the last 18 years! KidsCollege is a great opportunity to make new friends and to be on a college campus. Offerings vary from year to year and include classes in the creative arts, science, technology, math, and fun!

- Acrylic Painting
- Ballroom/Special Event Dancing
- Ballooning
- Cake Decorating 102 & 103
- Cyber Bullying Issues for Parents
- Drawing with Soft Pastel
- Face Painting Lessons for Non Profits
- Event Planning
- Flower Arranging for Special Events!
- Oil Painting
- Portrait Drawing
- Sculpting
- Water Color Painting



## MUSIC CAMP 2012 MORE INFORMATION COMING SOON!

### 5 WAYS TO REGISTER

Register for any Kern Center non-credit course by January 20 and get 10% off.



email: [kern@terra.edu](mailto:kern@terra.edu)



fax: 419-334-9414



phone: 800-826-2431 or  
419-559-2255



walk-in: Ask for Marsha



mail: Kern Center  
2830 Napoleon Road  
Fremont, Ohio 43420