



January 12, 2023

Dear Employer,

Terra State Community College Career Services is planning our Spring Career Fair which will include any safety protocols in place pursuant to the CDC guidelines at the time of the event.

If your organization has position openings whether full-time, part-time, apprenticeships, or internships, this is a great way to network with potential candidates to develop recruiting relationships that lead to the best hiring outcomes.

The **Terra State Spring Career Fair** will be held on March 28, 2023 from 11:00 a.m. – 1 p.m.

- The cost to participate is \$50 and includes having your company listed in our Flyer , table, 2 chairs, and 2 Snack Bags. We will also provide space, both public and private areas, for immediate interviews for your convenience.
- All Fees must be paid prior to the Job Fair to participate.

If you have any questions, please contact our office. Your continued support is greatly appreciated.

Terra State Community College  
The Kern Center  
2830 Napoleon Rd.  
Fremont, OH 43420  
419.559.2464



# Employer Registration Form

## Terra State Career Fair Spring 23

Tuesday, March 28, 2023

Set up: 10:00 - 11:00 a.m.

Career Fair: Tuesday, March 28, 2023 11:00 a.m. – 1:00 p.m.

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

Website: \_\_\_\_\_ Fax: \_\_\_\_\_

### Registration:

\_\_\_\_\_ Yes, I would like my organization to participate in Terra State's Spring 23 Career Fair for \$50.00 on March 28, 2023

**Recruiters: Name**

**Title**

1. \_\_\_\_\_

2. \_\_\_\_\_

Please list the types of positions your company will be recruiting for at the Career Fair or in the future that may be of interest for an individual holding an Associate Degree, Certificate, Apprenticeship, or Internship.

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Your registration confirmation will be sent once your payment and registration information are received. A hard copy of the receipt will be in your registration packet at the Career Fair. Includes having your company listed in our Flyer, table, 2 chairs, and 2 Snack Bags. We will also provide space, both public and private areas, for immediate interviews for your convenience.

Please make checks payable to Terra State Community College. If paying by Credit Card we have enclosed a form for credit cards for you to fill out and mail back with your registration. Deadline to sign up is March 15, 2023

Mail or Email your registration to:

The Kern Center - Career Services

Terra State Community College

2830 Napoleon Road

Fremont, Ohio 43420-9670

Phone: 419.559.2464 Email: kern@terra.edu

***COVID-19: Please be advised that the College follows any CDC guidelines that are in place at the time of the event.***

# The Kern Center - Terra State Community College Credit Card Authorization Form

- Charge this card for any remaining balances the day after the event.
- Charge this card for any remaining balances thirty-one (31) days after the event.

Event Name \_\_\_\_\_

Event Date \_\_\_\_\_

Card Holder Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_, State \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_

MasterCard \_\_\_\_ Visa \_\_\_\_ Discover \_\_\_\_

Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

3-digit security code \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_ - \_\_\_\_\_ E-mail \_\_\_\_\_

*By signing below I authorize Terra State Community College the use of this card for the option selected at the top of the form and for any unpaid expenses resulting from the above referenced event.*

\_\_\_\_\_  
Card Holder or Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Manager signature

\_\_\_\_\_  
Date